

# KINGDOM OF CAMBODIA

NATION RELIGION KING



**Ministry of Environment (Executing Agency)**  
**Implemented by**  
**Ministry of Planning**  
**Ministry of Women's Affairs**  
**National Committee for Subnational Democratic Development**

## **QUARTERLY PROGRESS REPORT (09)** **October - December 2018**

**TA 8179: Mainstreaming Climate Resilience into Development Planning**  
**Package C**

**Mainstreaming at Sub-National Levels, Gender, and Monitoring and Evaluation (M&E)**

**Submitted to**  
**Asian Development Bank (ADB)**

**Prepared by the Consortium of UN Habitat, Forum Syd and Save the Earth Cambodia**  
**Phnom Penh, Cambodia**  
**Dec 2018**



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## Executive Summary

The Package C TA 8179 “Mainstreaming Climate Resilience into Development Planning” was awarded on August 5 2016 to the Consortium led by UN Habitat with the Forum Syd and Save the Earth Cambodia (STEC). The TA consultants were mobilized on 15 August and placed in three implementing agencies, namely NCDDDS, MOWA and MOP.

This eighth quarterly report covers the period of July-September 2018, which describes milestones and implementation challenge as of September 2018 and the planned activities for the October-December 2018 by NCDDDS, MOWA and MOP.

The major milestones and results of the reporting period Oct-Dec 2018 are listed by theme as follows:

### a) *Mainstreaming of Climate Change in SNA (NCDDDS)*

- Four M&E trainings (Two ToT and Two Roll-out) on Monitoring and Evaluation were conducted:
  - 1<sup>st</sup> ToT training “**two day training sessions**” held in Battambang province from 11-12 Dec 2018 with total participants 19 of which 3 females (all participants are provincial level). *Act. 1.1.3.1 to 1.1.3.18.*
  - 2<sup>nd</sup> roll-out training “**two training sessions**” held in Battambang province from 13-14 Dec 2018 with total participants **101** of which 28 females (Province level – 15 persons/6 councilors, district level 53/13 councilors, commune level – 32/29 councilors, and CSOs/NGOs – 1 person. *Act. 1.1.3.1 to 1.1.3.18.*
  - 3<sup>rd</sup> ToT training “**two day training sessions**” held in Prey Veng province from 18-19 Dec 2018 with total participants 21 of which 4 females (all participants are provincial level. *Act. 1.1.3.1 to 1.1.3.18.*
  - 4<sup>th</sup> roll-out training “**two day training sessions**” held in Prey Veng province from 20-21 Dec 2018 with total participants **106** of which 25 females (Province level – 16 persons/7 councilors, district level 47/11 councilors, commune level – 42/40 councilors, and CSOs/NGOs – 1 person. *Act. 1.1.3.1 to 1.1.3.18.*
  - Hereby, a total of 1,656 SNA representatives and practitioners, of which 252 female (15.21%), have attended sub-national training and dialogue sessions since the start of Package C, including
- Two Quarterly Coordination Meetings with Stakeholders at Sub-National Level were conducted:
  - 1<sup>st</sup> meeting “**one day meeting**” held in Battambang province on 27<sup>th</sup> Nov. 2018 with total participants 39 of which 15 females (Provincial level – 09 persons, district level – 13 persons, commune level – 13 councilors and 4 CSOs/NOG representatives). Corresponding to output 1: 1.1.1.2 and output 2: 1.2.1.1, 1.2.1.2).
  - 2<sup>nd</sup> meeting “**one day meeting**” held in Prey Veng province on 29<sup>th</sup> Nov. 2018 with total participants 26 of which 11 females (Provincial level – 04 persons, district level – 8 persons, commune level – 12 councilors and 2 CSOs/NOG representatives). Corresponding to output 1: 1.1.1.2 and output 2: 1.2.1.1, 1.2.1.2).
- The summary number of stakeholder meetings with relevant ministries and agencies at the sub-national level consolidated:
  - 10 national meetings with 183 participants of which 38 females – 21% (ADB2, UN6, MoP10, MoE6, MoWA10, NCDDDS60, MEF4, NCDM1, other 84 participants).

- 23 sub-national meetings with 423 participants of which 72 females (46 National, 98 Provincial, 158 districts, 85 communes, 40 NGOs/CSOs).
- Revised Concept Note (CN) on 4 pilot investment projects in 4 target district of Battambang and Prey Provinces submitted and approval by ADB on 04 Oct. 2018.
- One sample project proposal of Rukhakiri district – water construction along with dam and canal repair submitted and approved by ADB on 19<sup>th</sup> November 2018 with minimal revision.
- Three project proposal (Mong Rusai district, Peash Sdach district and Peam Chor district) prepared and submitted to ADB for review and approval on 19<sup>th</sup> December 2018
- CN on the 4 pilot projects implementation orientation in preparation.
- KP4 finalized and re-submitted to ADB for review and approval (15th August 2018), regional examples of innovative financial schemes for enhancing resilience at sub-national level presented at 12 – 13 November 2018 workshop on Knowledge sharing event in Siem Reap province.
- KP5 finalized and re-submitted to ADB for review and approval (2nd August 2018). Additional comments received from ADB. Team is working on these and hope to complete by 1<sup>st</sup> quarter of 2019.
- K6 outline drafted and sent to ADB for initial comment on 15th November 2018. On 13 December 2018, ADB requested to update based the pilot project implementation. Update is in preparation.
- 2 newsletters related to SPCR activities posted in NCDDs website ([www.ncdd.gov.kh](http://www.ncdd.gov.kh)) and sent You Porny, National Knowledge Management and Communication for review and post on ADB website.
- Short raw video clips and photos from 4 trainings and 2 quarterly meetings collected.

### **National Committee for Sub-National Democratic Development Secretariat (NCDDS)**

- Continuation and enhancement of project operations (training, workshops, coordination meetings) on sub-national / field levels.
- Orientation and implementation of the four pilot projects, and monitoring and recording of the implementation processes as an input for KP6 preparation and production.
- 2 reports from quarterly coordination meetings with stakeholders at the national level prepared.
- 4 reports from quarterly coordination meetings with stakeholders at the sub-national level prepared.
- KP-4 and KP-5 “Opportunities and barriers” finalized and printed, and KP6 “Best Practice” drafted.
- 2 newsletters prepared and posted in NCDDs’ website and ADB’s website.

### **Key challenge for the three themes**

- ✓ Low physical progress and delay of activities due to various reasons;
- ✓ Resignation of TA consultants;
- ✓ Long approval process.

### ***b) Gender Mainstreaming (MOWA)***

#### **The following activities were conducted during the 6<sup>th</sup> quarter of 2018 under MOWA**

##### **Activities supporting the output 2.1**

- 🚧 Finalized the MPGCC 2018-2030 following the comments from CIF and submitted to ADB
- 🚧 Received approval of four pilot projects, developed fund flow mechanism for pilots and ADB approved it, conducted sex-disaggregated baseline study in Kampong Thom, Battambang, Kampot and Prey veng for cost quantification of gender mainstreaming in climate change adaptation investments

- ✚ Printed Eco-bag and poster for creating public awareness raising and conducted awareness raising seminar in Royal University of Phnom Penh at Campus – II where more than 300 students, professors, experts and others participated.

### **Activities supporting the output 2.2**

**Output 2.2:** Guidelines and knowledge products for integrating gender in climate change investments developed and disseminated.

- ✚ Translated 5 Gender Mainstreaming Guidance Manuals of Agriculture, Health, Infrastructure, Rural Development and Water Resources.
- ✚ Drafted the impact analysis of gender mainstreaming in the SPCR investments projects following the collaborative consultative workshop conducted in Hotel Cambodiana in collaboration with the MOP, the TA team will be working with SPCR 7 investment project implementation agencies .
- ✚ Designed and developed Eco-bag for awareness raising seminar
- ✚ Finalized the the gendered Educational Material in collaboration with Package A to gender mainstreaming and climate change adaptation for secondary level in collaboration.
- ✚ Participated 9<sup>th</sup> SPCR coordination meeting held organized by Package A on 21<sup>st</sup> Decen

### **Activities supporting the output 2.3**

**Output 2.3.** Coordination between MOWA and various line ministries on gender and climate change issues improved

- Organized 5<sup>th</sup> Quarterly Meeting with GCCC, Focal Points and Alternate Focal Points in MOWA to update progress of gender mainstreaming in CCA investment initiative knowledge sharing.
- Conducted awareness raising seminar in the RUPP-II in collaboration with Package A

### **Activities supporting the output 2.3**

**Output 2.4.** Gender-responsive and gender-equitable adaptation pilots in selected provinces implemented

- Conducted cost of quantification gender mainstreaming climate smart agriculture in Kampong Thom, climate responsive WASH in Battambang, climate responsive access to clean facilities in Kampot and gender responsive rural infrastructure in Prey Veng provinces.
- Conducted two days consultative workshop on the cost quantification of gender mainstreaming in 4 sectoral climate change adaptation investment projects.

### ***c) Monitoring, Reporting and Evaluation (MOP)***

- Participated with delivery of two Presentations at the Deep Dive Workshop on M&E and Gender and 6<sup>th</sup> APAN Forum (15-20 Oct) in Manila ADB;
- Finalized the PPCR M&E report of 2017 which was submitted to CIF (November 5);
- Organized 5<sup>th</sup> MOP quarterly meeting on 3 December to finalize the adaptation indicators and baselines of key sector ministries;
- Revised draft supplementary document based on inputs from 5<sup>th</sup> Quarterly Meeting for integration of sector adaptation indicators int NSDP 2019-23;
- Joint organization of TOT training and Roll-out training with NCDD team in Battambang (11-14 Dec);
- Preparation of draft KP11 “Guidance on Development of Adaptation Indicators for SNA Development Plans” (submitted on 18 Dec);

- A 7S Questionnaire was prepared for capacity needs assessment on M&E of adaptation, which was circulated by email to 19 CSOs involved in Package B “ADB supporting mechanism”, only 10 CSOs responded to the request;
- Joint training on M&E of adaptation with NCDD team (11-14 Dec);
- Continued improvement of CAM-CRDS web-based information system by adding CC Map Application to visualize adaptation indicators by province;
- Organized the first meeting of the National M&E Working Group (NM&EWG) following update of its membership (members from 11 ministries and agencies are added) to discuss the integration of adaptation indicators along with the list of NSDP 2019-23 indicators;

The actual total liquidated expenditure as of December 2018 is broken down for the three themes as summarized in table below. The total accumulated expenditure for three IAs is US\$ 1,161, 737.

Key Categories	NCDD-S		MOWA		MOP		Total	
	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual
Administrative cost	67,140	5,097	63,240	6,765	64,240	7,426	194,620	18,288
office/Database equipment	10,000	8,505	10,000	14,549	30,750	21,988	21,150	45,042.00
Trainings, seminars, workshops, conferences	277,860	158,122	261,306	79,001	268,740	65,988	807,906.0	258,791
Surveys/Pilot Project activities	120,000	13,346	120,000	2,798	90,000	0	330,000	16,144
<b>Sub-total</b>	<b>475,000</b>	<b>185,070</b>	<b>454,546.00</b>	<b>103,113</b>	<b>453,730</b>	<b>95,402</b>	<b>1,383,276</b>	<b>338,265</b>
Contingencies	25,000	-	45,454	-	46,270	-		-
<b>Total</b>	<b>500,000</b>	<b>360,250</b>	<b>500,000</b>	<b>396,113</b>	<b>500,000</b>	<b>404,598</b>	<b>1,500,000</b>	<b>1,161,735</b>

The planned activities for the APF January-June 2019 are summarized by theme below.

The planned activities for the APF July-December 2018 are summarized by theme below.

### National Committee for Sub-National Democratic Development Secretariat (NCDDS)

#### Ministry of Women’s Affairs

- MOWA CP has been coordinating with the sector line ministries to receive the endorsement letters for the Gender Mainstreaming guidance manuals (KP2) from 5 sectors
- Submitted the Master Plan on Gender and Climate Change
- Translated the Master Plan in Khmer
- Conducted baseline study in target four provinces on cost quantification of gender mainstreaming climate smart agriculture, WASH, infrastructure and accessing to clean water resources.
- Planned public awareness raising seminar in RUPP-II
- Printed eco-bags (500) and posters (500 pcs)

#### Ministry of Planning

- Complete revision of KP 11 based on ADB comments;
- Finalizing KP10 based on ADB comments dated 15 November 2018;

- Finalizing supplementary document for integration of adaptation indicators into NSDP, which is included in the annex of KP10;
- Organizing awareness training on M&E of adaptation for members of the National M&E Working Group (MOP) and Sector Adaptation/Climate Change Working Groups AWG (MRD, MOWRAM, MAFF, MPWT, MOH, MOWA, MLMUC, MOE, MOEYS, NCDM);
- Organizing 6<sup>th</sup> MOP Quarterly Meeting;
- Organize training workshop on M&E of Adaptation for CSOs;
- Conduct field visits to two provinces (Takeo, Preah Sihanouk Ville) for consultation on integration of adaptation indicators into provincial and district development plans;
- Organizing multi-stakeholder workshop for data collection for adaptation indicators (national and sub-national) with sector ministries, SNA officers from five provinces and CSOs;
- Organized additional focused group discussion meetings with officers of SPCR investments for integration of adaptation indicators into project DMF;
- Drafting KP12 “Best practices for integrating adaptation indicators in community-focused investment projects”;



# I. Introduction

## 1.1 Report Information

<b>Report type</b>	Quarterly Progress Report
<b>Report number</b>	QPR 9
<b>Reporting period</b>	October-December 2018
<b>Project</b>	TA 8179-CAM Package C Mainstreaming Climate Resilience into Development Planning
<b>Executing Agency</b>	Ministry of Environment
<b>Implementing Agency</b>	Ministry of Planning, Ministry of Women's Affairs, and National Committee for Sub-national Democratic Development
<b>Funding agency</b>	CIF and Nordic Development Fund through Asian Development Bank
<b>Contract</b>	ADB Contract No 1258888-S52813 dated 5 August 2016
<b>Originator</b>	The Consortium of UN Habitat, Forum Syd and Save the Earth Cambodia

## 1.2 Background

The Technical Assistance on Mainstreaming Climate Resilience into Development Planning (MCRDP) project (TA 8179) is financed by Asian Development Bank (ADB) within the framework of the Strategic Program for Climate Resilience (SPCR) in Cambodia. The objective of MCRDP is to strengthen the capacity of Cambodian institutions and to integrate climate concerns into development plans, programs and projects. The project has four Outputs: (i) capacity to coordinate PPCR investments and mainstream climate change adaptation concerns into national and sub-national planning, budgeting, and development strengthened; (ii) feasibility studies for priority adaptation projects with a view to securing international funding conducted; (iii) civil society support mechanism to fund community-based adaptation activities established and the capacity of civil society organizations and nongovernment organizations to mainstream climate resilience into their operations strengthened; and (iv) climate change adaptation knowledge in various sectors generated and disseminated.

ADB mobilized additional US \$ 5 million from the Strategic Climate Fund (SCF) and the Nordic Development Fund (NDF) to scale up selected activities under Output 1. These activities comprise (i) mainstreaming climate concerns into development planning at sub-national levels in close cooperation with the National Committee for Sub-national Democratic Development Secretariat (NCDD-S); (ii) integrating gender considerations in climate change adaptation in close cooperation with the Ministry of Women Affairs (MOWA); and (iii) monitoring, reporting, and evaluating the effectiveness of adaptation investments in close cooperation with the Ministry of Planning (MOP). The Package C for the additional activities was awarded in June 2016 to a consortium led by UN-Habitat and including Forum Syd and Save the Earth Cambodia (STEC).

The major milestones and results of the reporting period October-December 2018 were to update knowledge products (technical reports **KP4, KP5, KP6, KP10, KP8, KP11**) of all themes, conducting field missions and consultation in selected provinces to collect information and relevant inputs for pilot projects implemented by MOWA and NCDD, drafting supplementary document for integration of adaptation

indicators into NSDP 2019-23, organized trainings on sub-national mainstreaming and gender mainstreaming, organized training on M&E of adaptation for sub-national officers, organized focused group meetings, quarterly meeting and validation workshop to get inputs on sector adaptation indicators and update the PPCR M&E report, and reviewed the progress against the MTR action points.

### **1.3 Outcome and Objectives**

The Package C of the TA 8179 CAM consists of three themes with three outcomes and corresponding outputs as summarized below:

**a) Theme 1: Mainstreaming climate concerns into development planning at sub-national levels**

**Outcome 1:** Enhanced capacity to mainstream climate resilience at subnational levels

**Output 1.1:** Institutional and technical capacity of subnational governments in mainstreaming climate resilience improved

**Output 1.2:** Climate change adaptation or resilience activities implemented at subnational levels

**Output 1.3:** Financing schemes to support climate resilience at sub-national levels developed and tested

**b) Theme 2: Integrating gender considerations in climate change adaptation**

**Outcome 2:** Enhanced institutional and technical capacity to integrate gender concerns in climate change initiatives

**Output 2.1:** Master plan on gender and climate change strengthened and operationalized

**Output 2.2:** Guidelines and knowledge products for integrating gender in climate change investments developed and disseminated

**Output 2.3:** Coordination between MOWA and various line ministries on gender and climate change issues improved

**Output 2.4:** Gender-responsive and gender-equitable adaptation pilots in selected provinces implemented

**c) Theme 3: Monitoring, reporting, and evaluating the effectiveness of adaptation investments**

**Outcome 3:** Enhanced institutional and technical capacity for monitoring, reporting and evaluation of adaptation investments

**Output 3.1:** Baseline data collection systems for adaptation indicators strengthened

**Output 3.2:** Operational guidelines and knowledge products for climate change M&E developed

**Output 3.3:** Adaptation-related indicators integrated into national, sector and project level planning

**Output 3.4:** Capacity of non-governmental and civil society organizations on climate change M&E enhanced

## 1.4 Purpose and Layout of this Report

### a) Purpose of the Report

This eighth Quarterly Progress Report (QPR) describes the progress of activities and deliverables for the period from July till September 2018. The report has two purposes:

- To inform the funding agency (ADB), the executing agency (MOE), the implementing agencies (MOP, MOWA and NCDD-S) about the Consultant's activities, progress, challenge and forward plans.
- To provide a record of TA events and activities.
  - Provides information about the progress of the work.
  - Identifies any implementation challenges and proposes solutions to overcome these challenges.
  - Outlines the work programme for the next reporting period.

### b) Layout of the Report

The report is divided into the following sections:

- Introduction
- Organisation of Work
- Status of Work
- Issues and Solutions
- Progress against project DMF
- Future activities plan

## II. ORGANIZATION OF WORK

### 2.1 Staffing

#### 2.1.1 Consultant Team and Organizations

The TA Team consists of 5 international consultants and 7 national consultants, which form three teams to support TA implementation in three implementing ministries, namely the Ministry of Planning (MOP), Ministry of Women's Affairs (MOWA), and National Committee for Sub-national Democratic Development (NCDD). The total inputs and responsibility of each expert for each ministry/agency are summarized in table 1 and table 2 below. The inputs of consultants (man-days) during the reporting period are provided in table 3. The table 1 and 3 will be updated in the next quarter after the replacement of the out-going consultants.

**Table 1: Consultancy Inputs and Responsibility of Experts**

(in person-months)

	International	National
<b>Key Experts</b>		
<b>International</b>		
Climate Change Adaptation Specialist and Team Leader	9	
Gender Mainstreaming and Climate Change Specialist	9	
Climate Change Monitoring and Evaluation Specialist	9	
<b>National</b>		
Climate Change Specialist for Subnational Mainstreaming		36
Gender Mainstreaming and Climate Change Specialist		36
Climate Change Monitoring and Evaluation Specialist and Deputy Team Leader		36
<b>Non-Key Experts</b>		

**International**

Climate Change Capacity Building and Knowledge Management Specialists (3) 18

**National**

Climate Change Capacity Building and Knowledge Management Specialists (3) 54

Data Management Specialist 20

**Table 2: TA team Composition by respective implementing agency**

<b>1. National Committee for Sub-National Democratic Development</b>			
<b>No</b>	<b>Name of Expert</b>	<b>Position</b>	<b>Inputs, man month</b>
1	Mr. Richard Hocking	Int. Climate Change Adaptation Specialist and Team Leader	9
2	Mr. Tue Kell Nielsen	Int. Climate Change Capacity Building and Knowledge Management Specialist	6
3	Mr. Cheab Sam An	National Climate Change Specialist for Sub-national mainstreaming	36
4	Mr. Suon Seyla	National Climate Change Capacity Building and Knowledge Management Specialist	18
<b>2. Ministry of Women's Affairs</b>			
5	Mr. Akhteruzzaman Sano	Gender Mainstreaming and Climate Change	9
6	Mr. Akhteruzzaman Sano	Climate Change Capacity Building and Knowledge Management Specialist	6
7	Mr. Chap Sopanha	National Gender Mainstreaming and Climate Change Specialist	36
8	Miss Saphon Somolireasmey	National Climate Change Capacity Building and Knowledge Management Specialist	18
<b>3. Ministry of Planning</b>			
10	Mr. Bhujang rao Dharmaji	Int. Climate Change Monitoring and Evaluation Specialist	9
11	Mr. Cedric Jancloes	Int. Climate Change Capacity Building and Knowledge Management Specialist	6
12	Mr. Bonheur Neou	Climate Change Monitoring and Evaluation Specialist and Deputy Teal Leader	36
13	Mr. Sam Sophal	National Climate Change Capacity Building and Knowledge Management Specialist	18
14	Mr. Srun Siline	National Database Manager	20

**Table 3: Inputs by Consultants during the reporting period (Oct.-Dec 018)**

<b>1. National Committee for Sub-National Democratic Development</b>			
<b>No</b>	<b>Name of Expert</b>	<b>Position</b>	<b>Inputs, man days</b>
1	Mr. Richard Hocking	Int. Climate Change Adaptation Specialist and Team Leader	16.5
2	Mr. Tue Nickelsen	Int. Climate Change Capacity Building and Knowledge Management Specialist	10.5
3	Mr. Cheab Sam An	National Climate Change Specialist for Sub-national mainstreaming	66
4	Mr. Uy Romnea	National Climate Change Capacity Building and Knowledge Management Specialist	33
<b>2. Ministry of Women's Affairs</b>			
5	Mr. Akhteruzzaman Sano	Gender Mainstreaming and Climate Change Specialist	22
6	Mr. Akhteruzzaman Sano	Change Capacity Building and Knowledge Management Specialist	14
7	Mr. Chap Sopanha	National Gender Mainstreaming and Climate Change Specialist	63
8	Miss. Saphon	National Climate Change Capacity Building and	33

	Somolireasmeay	Knowledge Management Specialist	
<b>3. Ministry of Planning</b>			
9	Mr. Bhujang Rao Dharmaji	Int. Climate Change Monitoring and Evaluation Specialist	6
10	Mr. Cedric Jancloes	Int. Climate Change Capacity Building and Knowledge Management Specialist	6
11	Mr. Bonheur Neou	Climate Change Monitoring and Evaluation Specialist and Deputy Team Leader	36
12	Mr. Bun Thol	National Capacity Building and Knowledge Management	33
13	Mr. Srun Siline	National Database manager	

### 2.1.2 Counterpart Team and Organizations

Table 4 lists the counterpart officers assigned for each implementing agency. Reshuffling of counterpart of MOWA has been made, including the setting up of steering committee for selection and overseeing pilot projects.

**Table 4: Counterpart Team and Responsibility**

<b>1. National Committee for Sub-National Democratic Development</b>			
<b>No</b>	<b>Name of Expert</b>	<b>Position</b>	<b>Department</b>
1	Mr. Long Viseth	Project Coordinator	Program Management Support Division (PMSD)
2	Mr. So Vorin	Finance Officer	Admin and Finance Division (AFD)
3	Mr. Keo Prapey	Administration and Accounting Officer	Program Management Support Division (PMSD)
4	Mr. Tort Vannak	Sub-National Planning Officer	Policy Development and Analyze
5	Mr. Neang Vanny	Capacity Building and Climate Change Mainstreaming Officer	Program Management Support Division (PMSD)
<b>2. Ministry of Women's Affairs</b>			
6	H.E. Sivann Botum	Project Director	
7	Ms. Chan Ratha	Project Manager	International Cooperation Department
8	Ms. Sav Kimsoeun	Project Coordinator	Economic Development Department
9	Mr. Rim Chanra	Gender and Climate Change Officer	Women and Education Department
10	Ms. Phay Chan Makara	Finance Officer & Gender and Climate Change Officer	H.E. Sivann Botum's Office Finance Officer
11	Mr. Hor Chheng Hong	Admin and Assistance to the Project	H.E. Sivann Botum's Office
<b>Ministry of Planning</b>			
12	H.E. Hang Lina	Project Director	NIS
13	H.E. Theng Pagnathun	Project Manager	GDP
14	H.E. Lay Chhan	Statistics advisor	NIS
15	Mr. San Vannakreth	M&E policy officer	GDP
16	Mr. Chan Samrith	Knowledge management and communication officer	NIS
17	Mr. Sam Bony	CAMInfo/data entry officer	NIS
18	Mr. Try Meng Seang	Administration and Finance	NIS

## 2.2 Facilities and equipment

Each ministry has allocated office for the TA teams in NCDD, MOWA and MOP. Furniture for MOWA, NCDD and MOP have been installed and the office is up and running. procurement of all furniture, office equipment, desktops and laptop computers has been complete for the three ministries.

## 2.3 Budget and Expenditure

The expense of Package C is liquidated and consolidated under Package A. The cumulative expense is accounted for US\$ as of December 2018 (table 5).

**Table 5: Cumulative Expense as of December 2018 (after liquidation)**

Key Categories	NCDD-S		MOWA		MOP		Total	
	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual
Administrative cost	67,140	5,097	63,240	6,765	64,240	7,426	194,620	18,288
office/Database equipment	10,000	8,505	10,000	14,549	30,750	21,988	21,150	45,042.00
Trainings, seminars, workshops, conferences	277,860	158,122	261,306	79,001	268,740	65,988	807,906.0	258,791
Surveys/Pilot Project activities	120,000	13,346	120,000	2,798	90,000	0	330,000	16,144
<b>Sub-total</b>	<b>475,000</b>	<b>185,070</b>	<b>454,546.00</b>	<b>103,113</b>	<b>453,730</b>	<b>95,402</b>	<b>1,383,276</b>	<b>338,265</b>
Contingencies	25,000	-	45,454	-	46,270	-		-
<b>Total</b>	<b>500,000</b>	<b>360,250</b>	<b>500,000</b>	<b>396,113</b>	<b>500,000</b>	<b>404,598</b>	<b>1,500,000</b>	<b>1,161,735</b>

## III. STATUS OF WORK

### 3.1 Key Events and Milestones

Major milestones and results of the reporting period of October-December 2018 are summarized by each theme in the following sections.

#### a) National Committee for Sub-National Democratic Development – Secretariat

Major milestones and results of the reporting period of October-December 2018 are summarized as the following:

##### Meetings and presentations

- Regular TA/CP coordination meetings
  - **16<sup>th</sup> Oct 2018**, TAs meeting to discuss way forward on KP6 preparation, CN on 4 pilot projects, and revised CN on M&E ToT and roll-out;
  - **22<sup>nd</sup> Oct 2018**, TAs meeting to discuss 4 project proposal preparation process, drafted KP6 and updated 2<sup>nd</sup> quarterly meeting;
  - **29<sup>th</sup> Oct 2018**, TAs meeting to discuss 4 project proposals.
  - **12<sup>th</sup> – 13<sup>th</sup> Nov 2018**, attended and presented Innovative Financial Scheme for Mainstreaming Climate Resilience at Sub-national levels at the workshop on knowledge sharing event on strengthening Climate Resilience of local communities in Cambodia.
  - **14<sup>th</sup> Nov 2018**, TAs meeting to discuss way forward on quarterly meeting, CN on 4 pilot projects and other pending issues.
- 5<sup>th</sup> Dec 2018**, TAs meeting to update the progress and challenges against APF, status of Project Proposal, M&E trainings, inputs for annual report or the last quarterly report, newsletter for 4th quarter and plan for the first quarter of 2019.

## Capacity Building provided to SNAs

Total of 1,656 of which 252 females (15.21%) sub-national official including provincial board of governor, provincial councilors, district board of governor, district councilors, commune councilors, line departments, district line office, NGO and CSO representatives capacity developed through various trainings as follows:

- 1<sup>st</sup> ToT training “**two day training sessions**” held in Battambang province from 11-12 Dec 2018 with total participants 19 of which 3 females (all participants are provincial level). *Act. 1.1.3.1 to 1.1.3.18.*
- 2<sup>nd</sup> roll-out training “**two training sessions**” held in Battambang province from 13-14 Dec 2018 with total participants 101 of which 28 females (Province level – 15 persons/6 councilors, district level 53/13 councilors, commune level – 32/29 councilors, and CSOs/NGOs – 1 person. *Act. 1.1.3.1 to 1.1.3.18.*
- 3<sup>rd</sup> ToT training “**two day training sessions**” held in Prey Veng province from 18-19 Dec 2018 with total participants 21 of which 4 females (all participants are provincial level. *Act. 1.1.3.1 to 1.1.3.18.*
- 4<sup>th</sup> roll-out training “**two day training sessions**” held in Prey Veng province from 20-21 Dec 2018 with total participants 106 of which 25 females (Province level – 16 persons/7 councilors, district level 47/11 councilors, commune level – 42/40 councilors, and CSOs/NGOs – 1 person. *Act. 1.1.3.1 to 1.1.3.18.*

The summary number of stakeholder meetings with relevant ministries and agencies at the sub-national level consolidated:

- 10 national meetings with 183 participants of which 38 females – 21% (ADB2, UN6, MoP10, MoE6, MoWA10, NCDSD60, MEF4, NCDM1, other 84 participants).
- 23 sub-national meetings with 423 participants of which 72 females (17%) (46 National, 98 Provincial, 158 districts, 85 communes, 40 NGOs/CSOs).

## Pilot projects

- **16<sup>th</sup> Oct 2018**, updated approaches for quarterly meeting and submitted revised CN on 4 demo projects and field visit report to ADB for review and approval.
- **20<sup>th</sup> Nov 2018**, the project proposal for Mokrea commune, Ruhkakiri district reviewed and finalized, submitted and approved by ADB.
- **19<sup>th</sup> Dec 2018**, submitted the 4 project proposals to ADB for review and approval. The 4 project proposals being reviewed by ADB. ADB requested to strengthen the climate change data such as draught and flooded. Update is being and re-submission in January 2019.
- CN on orientation of the 4 pilot projects implementation in preparation.

## Knowledge products

- KP4 finalized and re-submitted to ADB for review and approval (15th August 2018), regional examples of innovative financial schemes for enhancing resilience at sub-national level presented at 12 – 13 November 2018 workshop on Knowledge sharing event in Siem Reap province.
- KP5 finalized and re-submitted to ADB for review and approval (2nd August 2018). Additional comments received from ADB. Team is working on these and will complete by first quarter of 2019.
- K6 outline drafted and sent to ADB for initial comment on 15<sup>th</sup> November 2018. On 13<sup>th</sup> December 2018, ADB requested an update based on the four Pilot Projects implementation. Update in preparation and could continue until the end of Q2-2019.

## Knowledge management and communication

- 2 newsletters related to SPCR activities posted in NCDDs website ([www.ncdd.gov.kh](http://www.ncdd.gov.kh)) and 2 newsletters sent to You Porny for posting in MoE website.

## Others-documents has submitted to ADB

- **19<sup>th</sup> December 2018**, the 4 pilot project proposals in Battambang and Prey Veng provinces submitted to ADB for review and approval. ADB requested an update to include climate change data such as draught and flooded.
- The two quarterly coordination meeting with stakeholders' reports prepared and submitted to ADB.

**Table 6: Major Events organized by NCDDs Team**

Year / Date	Event	Topics/Milestone
<b>October 2018</b>		
16	Internal TA meeting	Discuss way forward on KP6 preparation, CN on 4 pilot projects, and revised CN on M&E ToT and roll-out.
22	NCDDs and TAs meeting	Discuss 4 project proposal preparation process, drafted KP6 and updated 2 <sup>nd</sup> quarterly meeting.
29	NCDDs and Internal TA meeting	Discuss and finalize the 4 project proposals before submitting to ADB for review and approval.
<b>November 2018</b>		
27	Quarterly meeting with stakeholders	NCDDs and TAs conducted Q meeting to update the 4 pilot projects and present various financial modalities to stakeholders in Battambang province.
29	NCDDs and TAs conducted Quarterly meeting with stakeholders	NCDDs and TAs conducted Q meeting to update the 4 pilot projects and present various financial modalities to stakeholders in Prey Veng province.
<b>December 2018</b>		
11-12	ToT on M&E	NCDDs CP and TA conducted ToT training on M&E in Mainstreaming Climate Resilience into Development Planning in Battambang.
13-14	Roll-out on M&E	NCDDs CP and TA conducted roll-out training on M&E in Mainstreaming Climate Resilience into Development Planning in Battambang.
18-19	ToT on M&E	NCDDs CP and TA conducted ToT training on M&E in Mainstreaming Climate Resilience into Development Planning in Prey Veng.
20-21	Roll-out on M&E	NCDDs CP and TA conducted roll-out training on M&E in Mainstreaming Climate Resilience into Development Planning in Prey Veng.

## b) Ministry of Women's Affairs

During the reporting period, the milestones are as follows:



**Table 7: Major Events organized by MOWA Team**

Year / Date	Event	Topics/Milestone
<b>Oct. 2018</b>		
02 Oct	TA team meeting	Monthly work plan and progress review and prioritized activities (TOT, pilot project preparation)
12 Oct	TA and CP meeting	Preparation for TOTs at Prey Veng
16-20 Oct	Deep Dive Workshop and 6 <sup>th</sup> APN Forum	Sharing experience on basis of gender mainstreaming in climate change adaptation investments and national M&E Framework of Adaptation and implementation of PPCR reporting tools in Cambodia.
19-20 Oct	TOT in Prey Veng	Conducted 1 <sup>st</sup> TOT at Prey Veng in July on Mainstreaming Gender in Climate Change Adaptation Investments for Agriculture, Health, Infrastructure, WASH and Water Resources management
<b>Nov 2018</b>		
02 Nov	TA Team meeting	Team meeting
03 Nov	TA and CP meeting	Monthly work plan and progress review
13 Nov	TA and CP meeting	Preparation for TOTs at Battambang
16-17 Nov	TOT in Battambang	Conducted 2 <sup>nd</sup> TOT at Battambang on Mainstreaming Gender in Climate Change Adaptation Investments for Agriculture, Health, Infrastructure, WASH and Water Resources management
20 Nov	TA and CP meeting	Preparation for Pilot Project implementation Orientation
24 Nov	Training of the 4 Pilot projects	Training for pilot projects' implementation agencies representatives, Orientation on the details of the project objectives, outputs, planned activities and budget
28 Nov	5 <sup>th</sup> Quarterly preparation Meeting	Present on the progress, pilot project forms and templates, MTR
28-29 Nov	Baseline study	Cost quantification of gender mainstreaming in CSA, Kampong Thom
<b>Dec. 2018</b>		
04 Dec	TA and CP meeting	Monthly meeting
06 Dec	Technical orientation meeting	Technical orientation meeting on the cost quantification of gender mainstreaming in climate smart agriculture, WASH, access to safe drinking water and rural infrastructure
12-14 Dec	Baseline study	Cost quantification of gender mainstreaming in WASH /Health in Battambang
19-21 Dec	Baseline study	Cost quantification of gender mainstreaming in Access to safe drinking water /Health in Battambang
26-28 Dec	Baseline study	Pilot projects' work plan Preparation meeting

### **Sex-disaggregated baseline study in target 4 provinces**

- Consulted with the CP on the sex-disaggregated baseline study
- Structured the design of baseline study – cost quantification of gender mainstreaming in climate smart agriculture, WASH/health, rural and peri urban infrastructure for DRR and CCA and access to clean water for the most vulnerable people.

### **Public awareness Raising on mainstreaming gender in climate change adaptation investments**

- Consulted on the draft of the CN develop to conduct a public seminar on the economics of gender mainstreaming in climate change adaptation investments. Royal University of Phnom Penh, Campus -II has been selected for the venue.

### Gender responsive pilot projects

- Finalization of the four provinces’ baseline study work plan
- Consultations on pilot project selections from sectors and MOWA
- Wrote official requests to sectors and MOWA departments and PoDWAs to target provinces Battambang, Kampot, Kampong Thom and Prey Veng
- Collected list of nominations and prepared long list of 17 projects
- Assessed the long list and prepared short list of 8 projects

### c) Ministry of Planning

Major milestones and outputs for the reporting period are as follows:

- Participated with delivery of two Presentations at the Deep Dive Workshop on M&E and Gender and 6<sup>th</sup> APAN Forum (15-20 Oct) in Manila ADB;
- Finalized the PPCR M&E report of 2017 which was submitted to CIF (November 5);
- Organized 5<sup>th</sup> MOP quarterly meeting on 3 December to finalize the adaptation indicators and baselines of key sector ministries;
- Revised draft supplementary document based on inputs from 5<sup>th</sup> Quarterly Meeting for integration of sector adaptation indicators int NSDP 2019-23;
- Joint organization of TOT training and Roll-out training with NCDD team in Battambang (11-14 Dec);
- Preparation of draft KP11 “Guidance on Development of Adaptation Indicators for SNA Development Plans” (submitted on 18 Dec);
- A 7S Questionnaire was circulated by email to 19 CSOs involved in Package B “ADB supporting mechanism”, only 10 CSOs responded to the request;
- Continued improvement of CAM-CRDS web-based information system by adding CC Map Application to visualize adaptation indicators by province;
- Joint training with NCDD team on M&E of adaptation;
- Prepared two newsletters on MOP progress;
- Organized the first meeting of the National M&E Working Group (NM&EWG) following the update of its membership by Prakas dated July 2018 (members from 11 ministries and agencies are added) to discuss the integration of adaptation indicators along with the list of NSDP 2019-23 indicators;

Major events, workshops or meetings organized under MOP team for the reporting period is summarized in table 8 below.

**Table 8: Key events/workshop**

Year / Date	Event	Topics/Milestone
October		

16-20 Oct	Deep Dive Workshop and 6 <sup>th</sup> APN Forum	Sharing experience on national M&E Framework of Adaptation and implementation of PPCR reporting tools in Cambodia.
<b>Dec 2018</b>		
3 Dec	5 <sup>th</sup> MOP Quarterly Meeting in PP	Finalization of adaptation indicators and baselines for integration into NSDP 2019-23.
11-14 Dec	Training on M&E of adaptation	Joint organization of training on M&E with NCDD team to target provincial and commune officers from 12 provinces.
24-25 Dec	First Meeting of NM&EWG	Integration of adaptation indicators into NSDP 2019-23

## 3.2 Small Meetings and Circulated reports

### 3.2.1 National Committee for Sub-National Democratic Development

Several small meetings organized by NCDD-S team to get inputs for KP4 and orientation trainings as described in table 9.

**Table 9: Small meetings organized by NCDD Team**

No.	Date	Topics
<b>Oct 2018</b>		
1	16 Oct	Internal TA meeting to discuss way forward on KP6 preparation, CN on 4 pilot projects, and revised CN on M&E ToT and roll-out.
2	22 Oct	NCDDs/CP and TAs to discuss 4 project proposal preparation process, drafted KP6 and updated 2 <sup>nd</sup> quarterly meeting.
3	29 Jul	NCDDs/CP and TAs to discuss and finalize the 4 project proposals before submitting to ADB for review and approval.
<b>Nov 2018</b>		
4	14 Nov	TAs meeting with NCDDs project coordinator to discuss way forward on quarterly meeting, CN on 4 pilot projects and other pending issues.
<b>Dec 2018</b>		
5	05 Dec	NCDDs CP and TA meeting to update the progress and challenges against APF, status of Project Proposal, M&E trainings, inputs for annual report or the last quarterly report, newsletter for 4th quarter and plan for the first quarter of 2019.
6	06 Dec	NCDDs CP, MoP TAs and NCDDs TAs meeting to discuss and agree on the method of ToT and Roll-out training on M&E

### 3.2.2 Ministry of Women's Affaires

**Table 10: Small meetings organized by MOWA Team**

No.	Date	Topics
<b>Oct. 2018</b>		
1	02 Oct	Monthly work plan and progress review and prioritized activities, CN discussion on the sex-disaggregated pilot baseline study
2	4 Oct.	Preparation for sex-disaggregated baseline at Kampong Thom

Nov. 2018		
31	31 Oct.	Update progress against MTR Meeting on April for MTR meeting on September
Dec 2018		
1	01 Dec	Monthly meeting
2	2 Dec	Reflection meeting on the baseline study report from Kampong Thom and preparatory meeting for baseline study in Battambang on WASH
3	10 Dec	Reflection meeting on the baseline study report from Battambang and preparatory meeting for baseline study in Kampot for accessing to clean water resources
4	21 Dec	Reflection meeting on the baseline study report from Kampong Thom and preparatory meeting for baseline study in Prey Veng

### 3.2.3 Ministry of Planning

Several small meetings were conducted under MOP theme with various officers of sector ministries to get inputs to complete the PPCR M&E report on the SPCR investments as summarized in table 11.

**Table 11: Small focused group meetings conducted by MOP team**

Year / Date	Event	Topics/Milestone
<b>October</b>		
3 Oct	Meeting with NCDD	Meeting with Mr. Uy Romnea to discuss the modules and training plan for SNA officers
<b>November</b>		
28 Nov	Meeting with MOWRAM	Meeting with Mr. Khlok Samang, Director of Planning Department (MOWRAM) to confirm the baselines for adaptation indicators.
29 Nov	Meeting with MOP	Meeting with Mr. San Vannakreth to discuss the current status of integration of adaptation indicators. The list does not yet have included adaptation indicators proposed by sector ministries.

## 3.3 Status of Work

Below is summary progress report and milestones against each activity of APF work plan for Oct-Dec 2018 by each Implementing Agency.

### 3.3.1 National Committee for Sub-National Democratic Development

**Table 12: Progress of Planned Activities by NCDDS Team**

Task Number	Activities	Progress	Status	Action
<b>Outcome 1. Enhanced Capacity to Mainstream Climate Resilience at Sub-National Levels</b>				
<b>Output 1.1 Institutional and Technical Capacity of Sub-National Governments in Mainstreaming Climate Resilience Improved</b>				
<b>1.1.1 Support Climate Change working group in NCDD-S, investment design, screening supports at district and commune levels.</b>				
1.1.1.1	Identify/finalize focal points/ staff & prepare TOR of working group.	A working group with reps from NCDDS projects does exist	completed	n/a
1.1.1.2	Conduct quarterly meetings	Two quarterly coordination meetings	ongoing	Report available

		with stakeholders organized		
<b>1.1.2 Capacity Needs Assessment of NCDD-S, Provincial, District and Commune Staff (Completed)</b>				
1.1.2.1	Collect and review existing relevant documents.	Capacity Development Strategy and training program for NCDDS developed and included in the Inception Report.	completed Sept 2016	Report available
1.1.2.2	Prepare questionnaires, data collection methods, data collection schedule and communicate schedule with sub-national levels (BTB & PV).			
1.1.2.3	Conduct field data collection in Battambang and Prey Veng provinces.			
1.1.2.4	Data analysis and development of capacity development strategy.			
<b>1.1.3: Organize training workshops for target areas (Project Start orientation workshop)</b>				
<b>a. Conduct Orientation Training Workshop including review of Climate Change</b>				
1.1.3.1	Consultative meeting with to develop orientation training workshop documents	Consultative meetings at NCDDS	completed Nov 2017	Minutes available
1.1.3.2	Existing project and field exercise. 1 (Orientation Planning, M&E, Implementation) to Pursat and Takeo provinces	Field study mission undertaken	completed April 2017	Report available
1.1.3.3	Existing project and field exercise. 2 (Orientation Planning, M&E, Implementation) to Kampong Speu and Koh Kong provinces	Field study mission undertaken	completed April 2017	
1.1.3.4	Draft document on orientation and print out for testing	Field mission report, findings included in training modules	Report April 2017	
1.1.3.5	Test/demo and update document for orientation training at Prey Veng (TOT for Seniors) TA, NCDDS	Recommendations from field study mission and continuing improvements of ongoing courses as per evaluation sheets	Series a) completed Nov 2017	ToT Reports available
1.1.3.6	Finalize drafted orientation training document and published	Draft document completed, available as softcopy	Series a) completed Nov 2017	Online
1.1.3.7	Conduct TOT 1 (12 provinces + national) done by TA (2 days) at Kampong Cham province	Completed	completed 24-25 Aug 2017	ToT Report available
1.1.3.8	Conduct TOT 2 (12 provinces + national) done by TA (2 days) at Kampot Province	Completed	completed 28-19 Aug 2017	
1.1.3.9	Roll-out TOT at target provincial level for 11 target districts - Prey Veng (2PV, 32 District, 3TA, 5 NCDDS = 42 Pax for 2 days)	Completed	completed 2-3 Oct 2017	Roll-out report available 27-29 Sep BAT, 2-4 Oct PRV
1.1.3.10	Roll-out TOT at target provincial level for 11 target districts - Battambang (2BTB, 32 District, 3TA, 5 NCDDS=42 Pax for 2 days)	Completed	completed 27-28 Sep 2017	
1.1.3.11	Orientation for key at provincial level (NGOs, Tech Line Dept., Salakhet staff & provincial councils) for Prey Veng province (1 day)	Completed	completed 4 Oct 2017	
1.1.3.12	Orientation for key at provincial level (NGOs, Tech Line Dept., Salakhet staff & provincial councils) for Battambang province (1 day)	Completed	completed 29 Sep 2017	
1.1.3.13	Orientation for key at district level (district councils, district admin, district technical offices) for Moug Russei district (1 day)	Completed	completed 15 Nov 2017	1 Report BAT 6-10 Nov and PRV 13-16
1.1.3.14	Orientation for key at district level (district councils, district admin, district technical offices) for Rukh Kiri district (1d)	Completed	completed 13 Nov 2017	
1.1.3.15	Orientation for key at district level (district councils, district admin, district technical offices) for Peam Chhor district (1 day)	Completed	completed 06 Nov 2017	

1.1.3.16	Orientation for key at district level (district councils, district admin, district technical offices) for Preah Sdach district (1 day)	Completed	completed 08 Nov 2017	
1.1.3.17	Roll-out to Moug Russei district – 9 communes (1 com=3Pax)	Completed	completed 16 Nov 2017	
1.1.3.18	Roll-out Rukh Kiri district – 5 communes (5*3 Pax=15)	Completed	completed 14 Nov 2017	
1.1.3.19	Roll-out to Peam Chhor district-10 communes (10*3 pax=30)	Completed	completed 7 Nov 2017	
1.1.3.20	Roll-out to Preah Sdach District-11 communes (11*3=33 pax)	Completed	completed 10 Nov 2017	
1.1.3.21	Orientation evaluation workshop at SHV (TA3, NCDSD4, MoWA 2, MoP 2, Prov 2*2, Districts 4*2, CDRR 1, ADB 1, MoE 1=26 Pax)	Completed	Completed 11-14 Dec and 18-21 Dec 2018	Report being prepared
<b>b. Planning and Budgeting including Vulnerability Analysis &amp; Risk Screening Training Delivered</b>				
1.1.3.1	Translation of new planning guidelines	Partial translation as per specific needs	Full translation recommended	Budget
1.1.3.2	Consultative meetings with to review and clarify existing guidelines	Several consultative meetings in 2017	completed	Minutes available
1.1.3.3	Develop course document, session plans, handouts, presentations, exercises and planning for field exercise	Course material for series a-d gradually updated	ongoing	Evolving documents
1.1.3.4	Test/demo and update document for planning training at Battambang provinces (TOT for Seniors) for 2 days	Evaluation of each training and subsequent updating	completed	
1.1.3.5	Consultative meetings with to review and update training manual/ handouts	Regular meetings with CPs and resource persons as required	completed	
1.1.3.6	Training on Planning & Budgeting TOT1 (12 provinces +National) done by TA (2 days) at Prey Veng province	Completed	completed PRV 18-19 Dec 2017	1 ToT Report January 2018
1.1.3.7	Training on Planning and Budgeting TOT 2 (12 provinces + national) done by TA (2 days) at Battambang Province	Completed	completed BAT 23-24 Jan 2018	
1.1.3.8	Roll-out TOT at target provincial level for 12 target districts - Prey Veng (2PV, 32 districts, 3TA, 5 NCDSD=42 Pax for 2 days)	Completed	completed PRV 8 Feb 2018	1 Roll-out report in March 2018
1.1.3.9	Roll-out TOT at target provincial level for 14 target districts - Battambang (2BTB, 37 districts, 3TA, 5 NCDSD=42 Pax for 2 days)	Completed	Completed 15 March 18	
1.1.3.10	Orientation for key at provincial level (NGOs, Tech Line Dept., Salakhet staff & provincial councils) for Prey Veng province (1 day)	Completed	Completed PRV 8 Feb 2018	

1.1.3.11	Orientation for key at provincial level (NGOs, Tech Line Dept., Salakhet staff & provincial councils) for Battambang province (1 day)	Completed	Completed 15 March 18	
1.1.3.12	Orientation for key at district level (district councils, district admin, district technical offices) Moug Russei district (1d)	Completed	Completed BAT 16 Mar 18	
1.1.3.13	Orientation for key at district level (district councils, district admin, district technical offices) for Rukh Kiri district (1d)	Completed	Completed BAT 16 Mar 18	
1.1.3.14	Orientation for key at district level (district councils, district admin, district technical offices) Peam Chhor district (1 d)	Completed	Completed PRV 9 Feb 18	
1.1.3.15	Orientation for key at district level (district councils, district admin, district technical offices) Preah Sdach district (1d)	Completed	Completed PRV 9 Feb 18	
1.1.3.16	Roll-out to Moug Russei district – 9 communes (1 com=3Pax)	Completed	Completed BAT 16 Mar 18	
1.1.3.17	Roll-out Rukh Kiri district – 5 communes (5*3 Pax=15)	Completed	Completed BAT 16 Mar 18	
1.1.3.18	Roll-out to Peam Chhor District – 10 communes (10*3 pax=30)	Completed	Completed PRV 9 Feb 18	
1.1.3.19	Roll-out to Preah Sdach District – 11 communes (11*3=33 pax)	Completed	Completed PRV 9 Feb 18	
1.1.3.20	Design of Intervention and Implementation Evaluation Workshop at Siem Reap (TA3, NCDDS4, MoWA 2, MoP 2, Prov 2*2, Dist 4*2, CDRR 1, ADB 1, MoE 1=26 Pax)	Completed	Completed 11-14 Dec and 18-21 Dec 2018	Report being prepared
<b>c. Mainstreaming Climate Resilient in Design and Implementation Training Delivered</b>				
1.1.3.1	Consultative meeting with to review existing DIM and update based on CC requirements (5 meetings with 12 Pax)	Several consultative meetings in 2018	completed	
1.1.3.2	Based on updated documents, develop course document, session plans, handouts, presentations, exercises, field exercise	Regular meetings with CPs and resource persons as required	completed	
1.1.3.3	Test/demo and update document for implementation training at one target provinces (TOT for Seniors) at Prey Veng Province	Evaluation of each training and subsequent updating	Completed	
1.1.3.4	Finalize drafted training document and published	Documents completed, available as softcopy	Completed	
1.1.3.5	Training on TOT on Design of Intervention and Implementation TOT 1 (12 provinces + National) done by TA (2 days) at Battambang provinces	Completed	Completed 26-27 Apr 18	report available
1.1.3.6	Training on TOT on Design of Intervention and Implementation TOT 2 (12 provinces + national) done by TA (2 days) at Prey Veng Province	Completed	9-10 May 18	report available
1.1.3.7	Roll-out TOT at target provincial level for 12 target districts - Prey Veng (2PV, 32 districts, 3TA, 5 NCDDS=42 Pax for 2 days)	CN approved, training document and presentation completed	Completed 2-3 Jul 18	Report available
1.1.3.8	Roll-out TOT at target provincial level for 13 target districts - Battambang (2BTB, 32 districts, 3TA, 5 NCDDS=42 Pax for 2 days)		Completed 5-6 Jul 18	
1.1.3.9	Orientation for key at provincial level (NGOs, Tech Line Dept., Salakhet staff & provincial councils) for Prey Veng province (1 day)		Completed 2-3 Jul 18	
1.1.3.10	Orientation for key at provincial level (NGOs, Tech Line Dept., Salakhet staff & provincial councils) for Battambang province (1 day)		Completed 5-6 Jul 18	
1.1.3.11	Orientation for key at district level (district councils, district admin, district technical offices) for Moug Russei district (1 day)		Completed 5-6 Jul 18	
1.1.3.12	Orientation for key at district level (district councils,	CN approved, training	Completed	Report



	district admin, district technical offices) for Rukhkiri district (1d)	document and presentation completed	5-6 Jul 18	available
1.1.3.13	Orientation for key at district level (district councils, district admin, district technical offices) for Peam Chhor district (1d)		Completed 2-3 Jul 18	
1.1.3.14	Orientation for key at district level (district councils, district admin, district technical offices) for Preah Sdach district (1 day)		Completed 2-3 Jul 18	
1.1.3.15	Roll-out to Moug Russei district – 9 communes (1 com=3Pax)		Completed 5-6 Jul 18	
1.1.3.16	Roll-out Rukh Kiri district – 5 communes (5*3 Pax=15)		Completed 5-6 Jul 18	
1.1.3.17	Roll-out to Peam Chhor District – 10 communes (10*3 pax=30)		Completed 2-3 Jul 18	
1.1.3.18	Roll-out to Preah Sdach District – 11 communes (11*3=33 pax)		Completed 2-3 Jul 18	
1.1.3.19	Design of Intervention and Implementation Evaluation Workshop at Siem Reap (TA3, NCDSD4, MoWA 2, MoP 2, Prov 2*2, Districts 4*2, CDRR 1, ADB 1, MoE 1=26 Pax)		Completed 2-3 Jul 18	
<b>d. Monitoring and Evaluation of Climate Resilience and Adaptation Capacity Training Delivered</b>				
1.1.3.1	Conduct consultative meeting with to review existing M&E guideline and update based on the CC requirements	Several consultative meetings in 2018	Completed	
1.1.3.2	Based on updated documents, develop course document, session plans, handouts, presentations, exercises, field exercise	Regular meetings with CPs and resource persons as required	Completed	
1.1.3.3	Test/demo and update document for M&E and Reporting training at one target provinces (TOT for Seniors) at Prey Veng Province	CN approved, training document and presentation completed	Completed 11-14 Dec and 18-21 Dec 2018	Report being prepared
1.1.3.4	Update and finalize drafted M&E training document			
1.1.3.5	Training on M&E and Reporting TOT 1 (12 provinces + national) done by TA (2 days) at Kampong Cham provinces			
1.1.3.6	Training on M&E and Reporting TOT 2 (12 provinces + national) done by TA (2 days) at Kampong Soam Province			
1.1.3.7	Roll-out TOT at target provincial level for 12 target districts - Prey Veng (2PV, 32 districts, 3TA, 5 NCDSD=42 Pax for 2 days)			
1.1.3.8	Roll-out TOT at target provincial level for 13 target districts - battambang (2BTB, 32 districts, 3TA, 5 NCDSD=42 Pax for 2 days)			
1.1.3.9	Orientation for key at provincial level (NGOs, Tech Line Dept., Salakhet staff & provincial councils) for Prey Veng province (1 day)			
1.1.3.10	Orientation for key at provincial level (NGOs, Tech Line Dept., Salakhet staff & provincial councils) for Battambang province (1 day)			
1.1.3.11	Orientation for key at district level (district councils, district admin, district technical offices) for Moug Russei district (1 day)			
1.1.3.12	Orientation for key at district level (district councils, district admin, district technical offices) for Rukh Kiri district (1 day)			
1.1.3.13	Orientation for key at district level (district councils, district admin, district technical offices) for Peam Chhor district (1 day)			
1.1.3.14	Orientation for key at district level (district councils, district admin, district technical offices) for Preah Sdach district (1 day)			



1.1.3.15	Roll-out to Moug Russei district – 9 communes (1 com=3Pax)			
1.1.3.16	Roll-out Rukhkiri district – 5 communes (5*3 Pax=15)			
1.1.3.17	Roll-out to Peam Chhor District – 10 communes (10*3 pax=30)			
1.1.3.18	Roll-out to Preah Sdach District – 11 communes (11*3=33 pax)			
1.1.3.19	M&E and Reporting Evaluation Workshop at Siem Reap (TA3, NCDSD4, MoWA 2, MoP 2, Prov 2*2, Dist 4*2, CDRR 1, ADB 1, MoE 1=26 Pax)			
<b>e. Coaching and Mentoring Activities Carried out</b>				
1.1.3.1	Conduct quarterly meeting at provincial levels (Battambang province)	Two quarterly coordination meetings with stakeholders organized. 27 and 29 Nov 2018	Ongoing	Report available
1.1.3.2	Conduct bi-monthly meeting at district levels (Battambang province)			
1.1.3.3	Conduct quarterly meeting with Battambang municipality			
1.1.3.4	Monthly coaching and monitoring (Battambang province)	As part of field missions	ongoing	Will start from Jan 2019
1.1.3.5	Conduct quarterly meeting at provincial levels (Prey Veng province)	Two quarterly coordination meetings with stakeholders organized. 27 and 29 Nov 2018	ongoing	Report available
1.1.3.6	Conduct bi-monthly meeting at district levels			
1.1.3.7	Monthly coaching and monitoring	As part of field missions	ongoing	Will start in Jan 2019
<b>1.1.4 Review of Sub-National Plans, Strategies and Policies and Identify entry points for mainstreaming of Climate Resilience</b>				
1.1.4.1	Consultative meetings with to review existing DIP & CIP at national	Two quarterly coordination meetings with stakeholders organized. 27 and 29 Nov 2018.	ongoing	Report available
1.1.4.2	Consultative meetings with sub-national review existing DIP & CIP (2 days)			
<b>1.1.5 Apply risk screening tools and assess vulnerability for key projects at districts &amp; communes and incorporate climate risk management into sub-national plan, guidelines and infrastructure design standards</b>				
1.1.5.1	Consultative meetings with to reviewing and testing risk screening tools in selected districts	Through demonstration projects and quarterly coordination meetings with stakeholders. VRA tool as part of planning guidelines.	ongoing	Report available
1.1.5.2	Field testing at Moug Russei district in BTB province (for 1 day)			
1.1.5.3	Update risk screening tools to adopt local situation			
<b>1.1.6 Prepare adaptation plans (districts &amp; communes and integrate into CDP and CIP) and action plan Battambang Municipality</b>				
1.1.6.1	Support four districts planning processes	Trough demonstration project and as part of Quarterly Meetings	ongoing	27-29 Nov 2018
1.1.6.2	District Planning Workplan workshop	Through demonstration project and as part of Quarterly Meetings	ongoing	27 -29 Nov 2018
1.1.6.3	Prepare action plan for Battambang Municipality	Initial meeting with BAT reps as part of quarterly meeting	ongoing	27 Nov 2018
<b>1.1.7: Prepare guidelines/training manuals for mainstreaming climate resilience at sub-national levels</b>				
1.1.7.4	<b>KP1:</b> Finalize the KP1, submission to ADB for final comments and published	Fine-tuning, final review TA Feb 2018	completed	approved

1.1.7.5	Organize provincial reflection workshop at Prey Veng province (1d)	As part of Quarterly Meetings	ongoing	final approval KP1
1.1.7.6	Organize provincial reflection workshop at Battambang province (1 day)	As part of Quarterly Meetings	ongoing	final approval KP1
1.1.7.7	KP5: Opportunities and barriers	KP-5: Revised draft submitted, additional comments received from ADB.	Ongoing Expect to complete by 1 <sup>st</sup> quarter of 2019	Aug 2018
1.1.7.8	Organize workshop with Package A, IAs and donors (NCDDS4, MoWA 2, MOP2, MOE2, Package A 1, ADB 1 and TAs5= 17 Pax) at NCDDS Office	Completed		
1.1.7.9	KP6: Best practices	KP-6: Draft submitted, ADB requests an update based on the four pilot projects.	On going Expect to complete by Q2-2019.	13 Dec 2018
1.1.7.10	Seminar with, Package A, IAs and donors (NCDDS4, MoWA 2, MOP2, MOE2, Package A 1, ADB 1 and TAs5= 17 Pax) at NCDDS Office	Internal team meeting to discuss CN	On going	
1.1.7.11	Meetings to discuss and agree course outlines (4 meetings)	Training and consultation meetings ongoing	On going	
1.1.7.12	Validate and finalize	Part of internal NCDDS and TAs meeting	On going	
1.1.7.13	Climate change resilience mainstreaming manual drafted (3 meetings)	Development of inputs through ongoing project activities	On going	Apr 2019
1.1.7.14	Manual on Mainstreaming Climate Change Resilience tested and published	Development of inputs through ongoing project activities	On going	
1.1.7.15	Review and update manual based on comments/inputs from the field testing & publication	Development of inputs through ongoing project activities	On going	
1.1.7.16	Dissemination manuals to sub-national levels (1 day for Battambang province)		On going	June 2019
1.1.7.17	Dissemination manuals to sub-national levels (1 day for Prey Veng province)		On going	June 2019
<b>Output 1.2: Climate change adaptation or resilience activities implemented at sub-national levels</b>				
<b>1.2.1: Conduct regular stakeholder meetings with relevant ministries &amp; agencies at SNA, NGOs &amp; DPs</b>				
1.2.1.1	Quarterly meetings with BTB & PV Climate Change Working Group (CCWG)	- First Q Meeting on 6 April in PVG and 11 April in BAT (included districts and Municipality) - Second Q meeting on 27 Nov in BAT and 29 Nov 2018 in PVG	Provincial and district meeting done	
1.2.1.2	Quarterly meetings with four target districts for Subnational Orientation and Coordination Meeting.	- First Q Meeting on 6 April in PVG and 11 April in BAT (included districts and Municipality) - Second Q meeting on 27 Nov in BAT and 29 Nov 2018 in PVG	Provincial and district meeting done	Reports available
1.2.1.3	Quarterly meetings with BTB Municipality for Subnational Orientation and Coordination Meeting.	- First Q Meeting on 6 April in PVG and 11 April in BAT (included districts and Municipality) - Second Q meeting on 27 Nov in BAT and 29 Nov 2018 in PVG	Provincial and district meeting done	

<b>1.2.2 Identify demonstration projects</b>				
1.2.2.1	Focal points project identified	Workshop K Chhnang 9 Jan 2018	completed	K Chhnang Workshop Report
1.2.2.2	Field validation data collection (consultative meetings with target groups)	Workshop K Chhnang 9 Jan 2018 and field excursions March 2018	completed	
1.2.2.3	Prepare project profiles	Workshop K Chhnang 9 Jan 2018 and field excursions March 2018	completed	
1.2.2.4	Classify projects	Workshop K Chhnang 9 Jan 2018 and field excursions March 2018	completed	
<b>1.2.3 Conduct project feasibility studies</b>				
1.2.3.1	Identify target areas projects (2 projects in Prey Veng province, 2 in Battambang province)	Workshop K Chhnang 9 Jan and 26-30 March 2018	completed	
1.2.3.2	Agree on scope of studies (schedule developed)	Workshop K Chhnang 9, Jan 2018, MoE 2 Feb 2018, and 26-30 field excursions March 2018	Completed	Start in Jan 2019
1.2.3.3	Project feasibility studies conducted	Workshop K Chhnang 9, Jan 2018, MoE 2 Feb 2018, and 26-30 field excursions March 2018	Ongoing	
1.2.3.4	Prepare 2 funding proposals	Workshop K Chhnang 9, Jan 2018, MoE 2 Feb 2018, and 26-30 field excursions March 2018	Ongoing	
<b>1.2.4 Pilot adaptation investments</b>				
1.2.4.1	Prioritize projects based on criteria	Workshop K Chhnang 9, Jan 2018, MoE 2 Feb 2018, and 26-30 field excursions March 2018	Completed	
1.2.4.2	Selected appropriate infrastructure projects	Workshop K Chhnang 9, Jan 2018, MoE 2 Feb 2018, and 26-30 field excursions March 2018	Completed	
1.2.4.3	Select 1 project for PPP funding	Workshop K Chhnang 9, Jan 2018, MoE 2 Feb 2018, and 26-30 field excursions March 2018	Ongoing	Start in Jan 2019
1.2.4.4	Support project preparation and implementation	Workshop K Chhnang 9, Jan 2018, MoE 2 Feb 2018, and 26-30 field excursions March 2018	Ongoing	
1.2.4.5	Monitor project implementation (NCDDS &TA) at least 2 times	As part of the Quarterly Meetings	Ongoing	
<b>Output 1.3: Financing scheme to support climate resilience at sub-national levels developed and tested</b>				

<b>1.3.1: Analyze existing government capacity, gaps and needs in coordinating and accessing climate change financing and in mobilizing private sector financing</b>				
1.3.1.2	Climate change financing modality draft and test	As part of KP 4 and implementation of demo projects	Ongoing	Process with milestones
1.3.1.3	Climate change financing modality developed	As part of KP 4 and implementation of demo projects		
<b>1.3.2 Mapping of climate change investments at sub-national level and the different sources and funding modalities of climate financing received by sub-national councils (prepare analytical report)</b>				
1.3.2.1	Situation analysis with NCDDDS (at least 3 meetings) (4NCDDDS, 3 IA&EA, 5TAs, 1 Package A=13 Pax)	Consultation meetings in 2017 and 2018	ongoing	
1.3.2.2	Mapping of CC investments and funding	Discussion held with NCDDDS' IT team on how to generate data from PID and SPD. The mapping will focus on two target province and 4 target districts and the period assessment will be from the last 5 yrs (2013-217)	Data collected ongoing	Inquiry MoE GIS And NCDDs IT
1.3.2.3	Prepare progress reports	Continues	In progress	June 2019
<b>1.3.3: Consultation meetings with relevant ministries, donors, civil society and private sectors on opportunities for new climate initiatives at the sub-national level and in priority sectors</b>				
1.3.3.1	Quarterly consultation meetings with donors and at national levels	Included in QTR meeting	ongoing	
1.3.3.2	Quarterly consultation meetings with donors and at sub-national levels	CN for 1 QTR 19	ongoing	
<b>1.3.4: Develop proposals on potential financial modalities and mechanisms for supporting climate resilience development at sub-national levels</b>				
1.3.4.1	Discussions with key ministries (at least two meetings)		completed	Submitted to ADB
1.3.4.2	Prepare proposal KP4; Innovative financing schemes for mainstreaming climate resilience at provincial, district and commune levels	Comment received and finalized	Completed by 15 Aug 18	
1.3.4.3	Conduct stakeholder seminar at national level (4NCDDDS, 2MoWA, 2MOP, 2MOE, 1Package A, 5TAs)	Ad hoc meetings with selected	ongoing	
<b>1.3.5: Implementation of pilot projects in selected two districts</b>				
1.3.5.1	Select pilot districts (2 districts in each province for Prey Veng and Battambang)	Four Project Selection were conducted.	completed	By Oct 18
1.3.5.2	Allocate funds for selected pilot districts	Partly done	ongoing	
1.3.5.3	Monitor project implementation	As part of the Quarterly Meetings and field visits	ongoing	Start in Jan 2019
1.3.5.4	Documentation results	Through video and reports	ongoing	
<b>1.3.6 Training on Financial Modalities</b>				
1.3.6.1	Prepare training materials (at least 50 handouts produced)	After first results from demo projects are available	ongoing	May 2019
1.3.6.2	Conduct trainings (2 days) at national level (4NCDDDS, 2MoWA, 2MOP, 2MOE, 12 districts, 4 Prov, 10 NGOs, 5TAs)	After first results from demo projects are available	ongoing	May 2019
<b>1.3.7 Capacity building and awareness raising on proposal preparation for accessing international funding sources, and in Monitoring and Evaluation</b>				

1.3.7.1	Prepare training materials /handouts (at least 50 handouts produced)	Distribution as part of the Quarterly Meetings and field visits	ongoing	
1.3.7.2	Training delivered to target districts and municipality (2 days) at Kampong Cham province	As part of the Quarterly Meetings and field visits	ongoing	
1.3.7.3	Consultative meetings to identify key needs (NCDD-S Climate Change WG & TA = 10 Pax) in 2 meetings for GCF	GCF Accreditation NCDDS	ongoing	
1.3.7.4	Prepare proposal for ADB approval	GCF Accreditation NCDDS	ongoing	
1.3.7.5	Prepare guidelines/regulations	GCF Accreditation NCDDS	ongoing	
1.3.7.6	Conduct workshop at national level (1 day) (4NCDDS,2MoWA,2MOP,2MOE, 12 dist, 4 Prov, 10 NGOs, 5TAs)	Discuss and agree by NCDDs and ADB	Pending	Workshop in Mid 2019

### 3.3.2 Ministry of Women's Affairs

**Table 13: Progress of Activities by MOWA Team**

Task No.	Activities	Progress
Output 2.1: Master plan on gender and climate change strengthened and operationalized		
2.1.1 Assess existing institutional arrangements and technical capacity including budget and resource allocations of gender focal points in line ministries, and civil society for mainstreaming gender into climate change (final version submitted, Khmer translation completed)		
2.1.1.1	Develop concept note for Capacity Need Assessments (CNA) for GCCC, gender focal points in line ministries and CSOs	Completed in 2016 (Q4)
2.1.1.2	Conduct CNA for GCCC, gender focal points in line ministries, provincial, district, commune levels	Completed in 2016 (Q4)
2.1.1.3	present the Capacity Need Assessment findings to the GCCC and Inception Workshop	Completed in 2016 (Q4)
2.1.1.4	present the Capacity Need Assessment findings in the Inception Workshop and produce the report	Completed in 2016 (Q4)
2.1.2 Collect sex-disaggregated baseline data and information for climate change projects from line ministries that will be used to monitor gender impacts		
2.1.2.1	Stock-taking of existing KPs on gender and gender mainstreaming related activities done in Cambodia and around	Completed.
2.1.2.2	Assess the KPs on gender and gender mainstreaming related activities	Completed
2.1.2.3	develop a concept note and questionnaire for sex-disaggregated data collection and consult with GCCC	Conducted baseline study in December and working on the report production
2.1.2.4	collect sex-disaggregated data [1-consultations at national, 4-consultations at provincial, district and commune levels) from selected 4 provinces]	Completed data collection
2.1.2.5	Analyze collected data and draft the baseline report and gender-inclusive results framework	In-progress
2.1.2.6	facilitate a consultative workshop to validate the sex-	Moved to Q1 Jan- 2019

Task No.	Activities	Progress
	disaggregated baseline report and gender-inclusive results framework to monitor the gender specific outcome and results	
2.1.2.7	Finalize and submit the sex disaggregated baseline report and gender-inclusive results framework	Moved to Q1 Jan- 2019
2.1.3. Prepare a revised and more comprehensive master plan on gender and climate change		
2.1.3.1	consult with GCCC, develop a concept note for the workshop for revising the master plan	Completed in 2016 (Q4)
2.1.3.2	pre-workshop meeting with GCCC, key 4-sector technical and senior officials to select the chairs, co-chairs and preparing for the workshop	Completed in 2016 (Q4)
2.1.3.3	pre-workshop meeting to finalize the presentations on SWOT analysis on MPGCCC	Completed
2.1.3.4	conduct a workshop on project Orientation, revising the master plan on gender and climate change, and gender mainstreaming into the CCAP of MAFF, MOWRAM, MOH and MPWT	Completed in 2016 (Q4)
2.1.3.5	prepare the workshop report and submit to MOWA/MOE and ADB	Completed in 2016 (Q4)
2.1.3.6	Revised the Master Plan on gender and climate change based on the inputs from the workshop and consultation with key stakeholders	Completed
2.1.4 Prepare implementation plans for at least three priority initiatives identified in revised Master Plan on Gender and Climate Change		
2.1.4.1	Develop a Guidance Manual for selecting gender-sensitive adaptation pilot projects	Completed
2.1.4.2	Develop concept note on gender-sensitive adaptation pilot projects based on guidance manual	Completed
2.1.4.3	Study on target provinces for master plan and areas to develop implementation plans	Planned for Q4, 2018
2.1.4.4	Multi-stakeholder consultation on the draft implementation plans for selected 3 priority initiatives	Drafted and submitted to ADB in Dec
2.1.4.5	Finalize and submit the draft implementation plan	In-progress
2.1.5 Assess climate change action plans of at least 4 key sector ministries and identify specific measures to effectively integrate gender concerns in line with master plan on gender and climate change		
2.1.5.1	consult with GCCC, and MAFF, MOWRAM, MOH and MPWT on the progress, experienced challenges and gender mainstreaming entry points of their respective CCAPs	Completed in 2016 (Q4)
2.1.5.2	organize a joint workshop with the MPGCC workshop and sectors present their progress, challenges and gender mainstreaming entry points	Completed in 2016 (Q4)
2.1.5.3	consult on the drafted/updated CCAP of MAFF, MOWRAM, MPWT and MOH (gender mainstreamed CCAPs) and submit for their approval	Consulted, outline produced, line sectors requested for funding supports to organize consultations within their sector ministries – in progress

Task No.	Activities	Progress
2.1.5.4	Develop gender mainstreaming in adaptation plans of water, agriculture and health sectors	Work in progress. Planned to submit in Q1 2019
Output 2.2 Guidelines and knowledge products for integrating gender in climate change investments developed and disseminated		
2.2.1 Conduct awareness raising seminars and multi-stakeholder workshops, including women, on gender mainstreaming in adaptation		
2.2.1.1	consult with GCCC and plan of awareness raising options (Seminars, collaborations with line ministries and agencies and line activities)	Conducted a public awareness raising seminar on 31 <sup>st</sup> Dec in a public university Royal University of Phnom Penh
2.2.1.2	prepare brochure on gender mainstreaming to disseminate in the International Women's Day/Briefing Paper (printing and dissemination)	Produced and disseminated
2.2.1.3	collaborate with MOWA for International Women's Day and MOE for National Climate Change Forum as a part of public awareness on gender mainstreaming issues into climate change investments	Collaborated in 2017, 2018 and aim to do in 2019
2.2.2 Prepare guidance manuals for line ministries on effectively integrating gender concerns in climate change relevant projects in 4 sectors		
2.2.2.1	Consult with GCCC and line 4 sectors, stocktaking of existing gender and gender related guidance manuals	Consulted
2.2.2.2	Draft the guidance manual (one harmonized manual for 4 sectors) for gender mainstreaming in adaptation initiatives	5 Gender Mainstreaming Guidance for 5 sectors produced and translated
2.2.2.3	Multi-stakeholder consultation on the draft and finalize the gender mainstreaming guidance manual	Conducted
2.2.2.4	Conduct ToT to at least 86 gender balanced technical staff on gender mainstreaming into adaptation investments	2 TOT conducted with 88 gender balanced participants
2.2.3 Conduct public awareness raising campaigns on gender-responsive and climate change issues, and disseminate information using women's groups at all levels (Q3 2017)		
2.2.3.1	Consult with GCCC for planning public awareness raising campaign at 4 provincial levels and collaborating with women's groups	Collaborated in Battambang and Prey Veng provincial DoWA on International Women's Day on 8 <sup>th</sup> March.
2.2.3.2	Concept note and preparatory works for public awareness raising in 4 provinces	Outline of the concept note developed. Further consulted in Q2, 2018
2.2.3.3	Organize a consultative workshop with representatives from 4 provinces including national sectoral representatives on the scope, methodology and overall planning for the public awareness raising campaign in 4 provinces engaging representatives from target districts and communes, including available women's groups in target provinces	Consulted, and further will be consulted during the baseline study in Q4 2018
2.2.3.4	Produce awareness raising communication materials (brochure, banner, poster/outdoor sign, etc for dissemination)	Poster, brochure, festoon produced. More brochures on pilots projects planned to be produced in Q4 2018
2.2.3.5	Conduct public awareness raising campaigns on gender-responsive and climate change issues and disseminate	Organized public awareness seminar held at RUPP



Task No.	Activities	Progress
	information using women's groups at provincial levels (4 provinces with 16 commune representatives)	
2.2.4 update educational curriculum related to gender mainstreaming and climate change		
2.2.4.1	Consult with GCCC and education department in MOWA and Curriculum Development Dept at MOEYS	Conducted in collaboration with MoE (Package A)
2.2.4.2	Prepare a concept note with detailed objectives, activities and expected outputs for secondary and Regional Teachers Training education systems	Collaborated with Package A.
2.2.4.3	Technical meetings with them to get recommendations – where gender mainstreaming materials should be inserted for the Regional Teachers Training Center	Collaborated with Package A and MOE
2.2.4.4	Consult with the curriculum development experts in the same department to develop insertable materials within the current text for the trainers/lecturers/teachers of the Regional Teachers Training centers	Collaborated with Package A and MOE
2.2.4.5	Organizer a workshop and disseminate the recommended curriculum to MOWA educ. Department, MOEYS curriculum dept and line officials	Collaborated with Package A and MOE, and inserted the gender concerns in the draft curriculum developed by Package A and MOE
2.2.5 Prepare annual monitoring and evaluation reports addressing gender impacts of SPCR investments and capacity assessment of policy makers and civil society		
2.2.5.1	Preparatory meeting with SPCR key stakeholders M&E consultative workshop and capacity needs assessment of policy makers and civil society organizations	Completed in June 2017.
2.2.5.2	consult on the capacity need assessment of policy makers and civil society organizations	Conducted The MOWA conducted Capacity Needs Assessment on 7-5 more comprehensively during the TOT Q3, 2018
2.2.5.3	Organize annual M&E consultations to assess gender impacts with SPCR investment projects; and capacity need assessment for policy makers and CSOs	
2.2.5.4	prepare and submit the M&E consultation report and CNA report for the policy makers and civil society organizations	
2.2.6 Document lessons learned and best practices on integrating gender perspectives in SPCR investments and other adaptation initiatives		
2.2.6.1	Consult with GCCC counterpart team and plan for field survey for identifying best practices	Planned in Q1-Q3 2019
2.2.6.2	Develop a concept note and guidelines for selecting best practices from the SPCR adaptation investments and other adaptation initiatives	Planned in Q1-Q3 2019
2.2.6.3	Survey 7 SPCR investment projects and other adaptation initiatives	Planned in Q1-Q3 2019
2.2.6.4	Identify best practices and document it for publishing into the global web portals	Planned in Q1-Q3 2019
2.2.6.5	Form a working group to study the gender mainstreamed curriculum, draft updated curriculum and recommend for both the secondary and Regional Teachers Training Centers	Collaborated with Package A and MOE and inserted gender concerns in the curriculum



Task No.	Activities	Progress
2.2.6.6	Publish the secondary and tertiary gender mainstreamed curriculum	Package C published it and MOWA will also publish
2.2.6.7	Produce multi-media on best practices detailing how it will reduce climate vulnerability and negative impacts (4 articles and 2 video clips)	One video clips produced. 3 others planned
Output 2.3. Coordination between MOWA and various line ministries on gender and climate change issues improved		
2.3.1 Identify approaches for strengthening institutional capacity of GCCC (e.g., by clarifying roles for ministries and identifying areas for collaboration) to provide inter-agency and multi-stakeholder coordination in mainstreaming gender into climate change adaptation at the national, provincial, and local levels		
2.3.1.1	Consult with GCCC, gender focal points in line ministries and MOE and develop a concept note for strengthening institutional capacity of GCCC	Consulted. They requested for funding supports for updating the CCAP with gender for 2019-2023.
2.3.1.2	organize 1- coordination workshop to identify the approaches of strengthening institutional capacity of GCCC (including 2-preparatory meetings) with key sector officials and GCCC)	Completed.
2.3.1.3	organize 1- coordination workshop to finalize the approaches of strengthening institutional capacity of GCCC (including 2-preparatory meetings with key sector officials and GCCC)	Two workshops conducted in Sep and Nov 2017.
2.3.1.4	Finalize the approaches for strengthening institutional capacity of GCCC through a workshop  Finalize the approaches “agreed coordination mechanism” for strengthening institutional capacity of GCCC through a workshop (reflect in the Inception report)	Produced and reported
	Present the draft coordination framework to GCCC and MoWA	Prepared and submitted
2.3.2 Establish formal coordination arrangements with MOWA, line ministries and civil society at the national, provincial, and local levels		
2.3.2.1	conduct GCCC monthly meetings based on the agreed guidance manual	On-going
2.3.2.2	Assist GCCC Meetings with sectoral levels) (quarterly) at least 2- meetings a year based on the agreed guidance manual	5 <sup>th</sup> Quarterly meeting conducted in Sept 2018
2.3.2.3	GCCC meeting with stakeholders including provincial representatives from 4 provinces (once a year) collaborated with any other workshop or meetings based on the agreed guidance manual (in June or by Dec)	Conducted in collaboration with MOP Conducted with Package 2 Phnom Penh, 28 November 2017.
2.3.2.4	GCCC meeting to report on gender mainstreaming into adaptation and mitigation investments with sectoral, provincial and local representatives from 4 provinces	Consulted in collaboration with MOP
2.3.3 Organize regular consultation workshops/meetings with GCCC, line stakeholders to identify areas where gender and		

Task No.	Activities	Progress
social inclusive provisions can be strengthened in CC investments by different ministries (Q2 2017)		
2.3.3.1	Consult to include 1 session to identify areas where gender and social inclusive provisions can be strengthened in climate change investments by different ministries with the GCCC and SPCR Coordination team (in MOWA)	Consultations were held, gender responsive provisions are examining and aims to be tested with GCCC and SPCR Investments projects
2.3.3.2	Develop concept note/organize regular consultation workshops and meetings of the GCCC and other stakeholders in June to identify areas where gender and social inclusive provisions can be strengthened in CC investments by different ministries, assist the 4 sectors to identify and implement gender responsive adaptation pilots based on guidance manuals	Quarterly meeting with sectors, GCCC and senior level meeting in MOWA under the Technical Coordination Desk (TCD) etc. are on-going. 5 <sup>th</sup> Quarterly Meeting was conducted in Sept. 2018.
2.3.3.3	Pre-meeting to define roles of different sectors including GCCC in the workshop	Pre-meetings with sectors as a part of preparation of the workshop used to hold
2.3.3.4	Organize 3 workshops on the progress made, experiences, challenges, entry points for gender mainstreaming, and social inclusive provisions can be strengthened	2 workshops conducted on it 14-15 Dec 2017 and 11 June 2017 – workshops were conducted.
2.3.3.5	Submit workshop report on recommendations for strengthening gender and social inclusive provisions in CC investments by different ministries	Submitted
2.3.4 Conduct capacity building activities on gender and adaptation, including participation of women in at least 4 sectors and prepare necessary guidebooks, manuals and reports (Q2 2018)		
2.3.4.1	Develop capacity building training manual on gender mainstreaming into adaptation investments	Capacity building training /gender mainstreaming training manual produced
2.3.4.2	Discuss with GCCC, line sectors and CSOs to select 129 staff from civil society organizations for their capacity in gender mainstreaming into adaptation initiatives	Consulted and selected from target provinces, line CSOs etc.
2.3.4.3	Select 86 technical staff from government and CSOs to support with the ToT capacity on gender mainstreaming into their respective institutions	2 TOT conducted in Q2 and Q3 of 2018 with 88 technical staff
2.3.4.4	Consult with the GCCC, key representatives from 4 sectors and civil society representatives on the draft Training Manual and validate the manual for using as key material for the trainings	Developed
2.3.4.5	Conduct ToT for at least 86 gender-balanced technical staff on gender mainstreaming into adaptation investments 1 <sup>st</sup> ToT	Conducted
2.3.4.6	Organize trainings in prioritized 4 provinces for government and CSOs on gender mainstreaming into adaptation investments	Planned to be held in Q4 2018 at pilot provinces
2.3.5 Conduct collaborative meetings with other development partners, NGOs/CSOs currently working on mainstreaming gender to identify synergy opportunities, ensure consistency and avoid duplication of efforts (Q2 2018)		
2.3.5.1	Plan and consult with GCCC to identify and collaborate with other development partners, GOs/CSOs currently working on mainstreaming gender to identify synergy	Has been conducting with CSO network.

Task No.	Activities	Progress
	opportunities, ensure consistency and avoid duplication of efforts between programs and projects	
2.3.5.2	Develop concept note, consult and collaborate with other DPs, CSOs/NGOs currently working on gender mainstreaming fields	STEC leads Gender Mainstreaming IN CCA & DRR Investments working group of the CSO network
2.3.5.3	Collaborate with GEF SGP, Cambodia CC Network, DRR network etc. to co-host events for gender mainstreaming consultations for further outreach, capacity building, and avoiding any overlaps or duplication of any activities	Consulted
2.3.5.4	Produce report for each collaborative activity	Reported and further report will be produced once there is any collaborative initiative
<b>Output 2.4. Gender-responsive and gender-equitable adaptation pilots in selected provinces implemented</b>		
2.4.1. Organize training workshop aimed at communities and CSOs, with participation of women, to technical project design document on gender and climate change.		
2.4.1.1	Discuss with GCCC, line sectors and CSOs to select 121 civil society representatives for TOT and trainings from 4 provinces (preparatory meeting)	Consulted and trainings have been conducting
2.4.1.2	develop a concept note to support the TOT and capacity building training activities with detail objectives, outputs, timeline and expected outputs	Completed
2.4.1.3	Conduct a TOT workshop with selected govt. and civil society representatives (gender balanced, at least 20 focal points including national and subnational representatives) in Phnom Penh, 2nd TOT	Conducted and reported in Q3 2018
2.4.1.4	Four training workshops in 4 provinces with civil society representatives and communities on gender mainstreaming into adaptation and mitigation initiatives	Conducted in Q4 2018
2.4.2. Conduct gender-focused adaptation assessments for at least 8 adaptation projects in 4 provinces/municipalities		
2.4.2.1 & 2.4.2.2	Consult with GCCC and 3 sectors on adaptation investments and develop concept note	Consulted and Conducted
2.4.2.3 & 2.4.2.4	Conduct orientation training to GCCC on the gender-focused adaptation assessment and assist GCCC counterpart staff to conduct the assessment.	Consulted and Conducted
2.4.2.5	Analyze collected data and produce Adaptation Assessment report	Consulted and Conducted
2.4.3 Implement 4 gender-responsive and gender equitable adaptation pilots in provinces/municipalities, with the objective of building an economic case for gender mainstreaming		
2.4.3.1	Select 4 gender-responsive and gender equitable pilots from the assessed 8 adaptation projects in consultations with GCCC and line sectors	Baseline workshop and data collection from fields
2.4.3.2	Implement the selected pilots in 4 provinces and follow-up	Planned from Q1-Q3 2019
2.4.3.3	Develop a concept note and data collection questionnaire for economic analysis of integrating gender considerations into adaptation investments	Completed
2.4.3.4	Train GCCC and key sector representatives on data	Completed

Task No.	Activities	Progress
	collection on economic analysis of integrating gender concerns into adaptation initiatives	
2.4.3.5	Assist to conduct survey and data collection from 4 pilot projects	Completed
2.4.3.6	Analyze collected data	To be done in Q1, 2019
2.4.3.7	Produce report on economic analysis	To be done in Q1 and Q2, 2019
<b>2.4.4 Develop gender-inclusive monitoring and reporting system to assess projects' impacts on both men and women (Q2 2018)</b>		
2.4.4.1	Consult/meeting with GCCC, line sectors, CSO networks, DPs for developing gender inclusive monitoring and reporting systems to assess projects' impacts on both men and women	Consultation is on-going
2.4.4.2	Draft gender-inclusive monitoring and reporting system	Drafted
2.4.4.3	Validate the gender-inclusive monitoring and reporting system with line sectors, ministries and CSO groups	Plan to submit to ADB in Q1 2019
2.4.4.4	Conduct ToT for selected government and CSO representatives on the monitoring and reporting systems	Conducted in Q3 2018
2.4.4.5	Train the GCCC, sector and CSOs on the gender monitoring and reporting system- one workshop in PP and 4 workshops in 4 provinces	Planned to be done in Q1-2019
2.4.4.6	Conduct monitoring on 7 SPCR investment projects' impacts during the annual coordination meeting	Planned to be done in Q1-2019
2.4.4.7	Monitor and report on line ministries for other adaptation projects' gender impacts and report accordingly	Planned to be done in Q1-2019
<b>2.4.5 Document lessons and best practices from pilot activities for dissemination (Q4 2018)</b>		
2.4.5.1	Consult GCCC and line ministries to identify, select and document best practices from pilot activities	
2.4.5.2	Develop selection criteria to define best practices for documentation	
2.4.5.3	Train GCCC counterpart staff to select best practices from adaptation pilots (field visit, interview of commune, district, provincial and national level relevant project staff)	
2.4.5.4	Analyze, develop and document best practices case studies from pilots and present to the final lessons learned in the workshop	
2.4.5.5	Submit workshop report	

### 3.3.3 Ministry of Planning

**Table 14: Progress of Activities by MOP Team**

Task number	Activities	Progress	Status	Action
<b>Outcome 3: Enhanced institutional and technical capacity for monitoring, reporting and evaluation of adaptation investments</b>				
<b>3.1.1 Organize consultations with MOP and other ministries to take stock of existing data and monitoring systems</b>				

Task number	Activities	Progress	Status	Action
relevant for climate change (Q3 2016, complete)				
The MTR suggests to establish a coordination mechanism (National M&E Working Group on CC), but H.E. Pagnathun and H.E. Hang Lina proposed not to create additional mechanism at the fourth quarterly meeting, but rather to prepare supplementary TOR to complement the existing TOR.				
3.1.2 Assess institutional capacity of the National Institute of Statistics at MOP and identify measures to strengthen climate change data collection systems				
3.1.2.1	Additional consultation with NIS and GDP for capacity needs of NIS (GDP)		Complete	A summary sheet (2 pages) on capacity needs of NIS and GDP has been prepared per MTR recommendations.
3.1.3 Conduct workshops for MOP and line ministries in collecting, consolidating, harmonizing, and analysing climate change adaptation data				
3.1.3.1	Analysis and review of some existing databases, existing climate related data, Vulnerability Index and CC indicators	Review of the databases such as PIP, CamDI, CDB, IDpoor, CAMInfo based on which a section of KP3 on its potential use is prepared and presented at the quarterly meeting and multi-stakeholder workshop.	Complete	This was done as part of KP3
3.1.3.2	Consultation with DCC, sector ministries, NCDD-S for identifying four CC indicators, baselines, existing data collection and sharing on CC adaptation projects	Two roundtable meetings were organized in Phnom Penh and Kampong Cham to discuss databases management, data collection and M&E.	Complete. All reports are compiled for reference, which include roundtable meetings, quarterly meetings, multi-stakeholder workshop, seminar, and training workshops.	The MTR suggests to prepare a para on what work has already been done and when for each ministry. How many people attended the consultations?
3.1.3.3	Preparation of concept note and agenda, list of participants, and presentations	The concept note for a multi-stakeholder workshop was approved by ADB and the workshop was organized on 27-28 June.	Complete	
3.1.3.4	Organizing 1 multi-stakeholder workshop in June 2017 (planned in 2019)	A set of potential adaptation data has been identified and proposed in the concept note for pilot data	Not yet, is planned in February	A workshop will be conducted to agree on adaptation data to

Task number	Activities	Progress	Status	Action
		collection.	2019	be collected by key sector ministries per ADB MTR. the MTR suggests to Identify (i) 10-12 adaptation data that has been discussed in each ministry, and (ii) methods of data collection for adaptation indicators. Select the best method through consultations with each ministry, and select the data that is available (data from district, provincial, national).Then facilitate a workshop to present the available methods for collecting data.
<b>3.1.4 Develop web-based information management system</b>				
3.1.4.1	Analysis of existing web-based information management system in NIS and GDP, including procurement of office equipment and database equipment		Complete	Database equipment and office equipment was delivered in September.
3.1.4.2	Developing and implementing pilot project on data collection and CC vulnerability assessment, including testing mobile application	Final concept note was re-submitted to ADB on 18 Dec 2018.		Await approval from ADB.
3.1.4.3	Developing database for climate change statistics and adaptation data, including interface with CAMInfo		On-going	Improved connectivity, functionality, and populated data per MTR action.
3.1.4.4	Designing and developing web-based information management system	The content and web-based CAM-CRDS has been put on line with continuous upload of relevant	On-going	Improved connectivity and functions in the Second APF with more

Task number	Activities	Progress	Status	Action
		documents and data. The Map Application has been included in the CAM-CRDS.		populated data.
3.1.4.5	Developing user manual and organizing training for use of web-based information management, database and mobile application	The user manual was updated as part of the training modules.	Complete	The manual has been developed, including map application.
<b>3.1.5 Organize quarterly meetings for consolidating climate change data and harmonizing data systems from a range of ministries and institutions at various levels</b>				
3.1.5.1	Organizing a series of quarterly meetings beginning in Jan 2017	The fifth quarterly meeting was organized on 3 Dec 2018.		The sixth MOP quarterly meeting is planned in January 2019.
<b>Output 3.2 Operational guidelines and targeted knowledge products for M&amp;E developed</b>				
<b>3.2.1 Develop guidelines and tools for data collection, synthesis, aggregation, and reporting on climate change statistics</b>				
3.2.1.1	Review of the existing data collection, aggregation and reporting on climate change statistics in SPCR investment provinces	Review of existing databases of sector ministries.	complete	
3.2.1.2	Consultation with managers and technical officers in charge of SPCR investment projects and databases, MOWRAM, NIS, DCC , NCDDS (field visit)		Complete	
3.2.1.3	Developing guidelines and tools for data collection, aggregation and reporting on CC statistics	The tools and data tables have been developed as part of supplementary document.	The document was discussed at the 5 <sup>th</sup> MOP QM.	MTR suggests to prepare supplementary document for 1-2 indicators. Data collection tools are prepared as part of supplementary document.
3.2.1.4	Organize awareness seminar to get inputs on guidelines, tools and data sharing	Guidelines for collection of adaptation data and statistics will be prepared as part of implementation of pilot data collection. At least two tools will be developed for two adaptation	On going awareness is conducted at various workshops and	Data collection for selected adaptation indicators will be agreed in the next consultation meeting.

Task number	Activities	Progress	Status	Action
		indicators in the next quarter.	meetings.	



Task number	Activities	Progress	Status	Action
<b>3.2.2 Organize awareness raising seminars/training workshops on PPCR results framework, adaptation M&amp;E methodologies and procedures</b>				
3.2.2.1	Consultation seminar with 7 SPCR investment projects in May-June and meeting with respective project officers	Awareness and challenge on PPCR indicators was included in the agenda of 5 <sup>th</sup> MOP quarterly meeting and proposed data collection table.	On-going	A series of focused group meeting were organized with all sector ministries involved in SPCR.
3.2.2.2	Preparing training materials on harmonized PPCR RF	The training workshop was organized on 21-22 May in Kampong Thom with training modules encompassing various M&E tools, including PPCR Results Framework.	Complete training modules	
3.2.2.3	Preparation of agenda, concept note, budget and list of participants			
3.2.2.4	Organizing awareness raising seminars on SPCR investments and PPCR RF	The awareness raising on PPCR indicators is conducted at the small focused group meetings, later during the validation workshop, and MOP quarterly meetings.		MTR suggest to provide the list of awareness raising seminars on PPCR RF, and adaptation M&E methodologies, with the respective dates Organize 1 training on M&E of CCA for AWG
3.2.2.5	Preparing knowledge product on adaptation investment (K3)	The latest version was updated again in March 2018.	complete	
<b>3.2.3 Prepare guidelines for integrating adaptation indicators in climate change action plans of various sectors</b>				
3.2.3.1	Review of climate change action plans (CCAP), projects and M&E framework of at least 4 sectors	The findings will be incorporated into draft KP10	Complete	Key climate change policies of Rectangular Strategy IV is now included in the supplementary document.
3.2.3.2	Identifying CC indicators for CCAP through consultation with M&E units of each ministry	A set of adaptation indicators has been discussed at the meeting of national M&E Working Group 24-25 Dec 2018.	Ongoing until it is officially integrated in the NSDP 2019-23.	The adaptation indicators will be discussed and shortlisted based on clear definition, data availability and data collection tools.

Task number	Activities	Progress	Status	Action
3.2.3.3	Preparation of draft guidelines for integration of adaptation indicators	The guidelines is part of KP10	The KP10 will be finalized based on ADB comments dated 15 Nov 2018.	KP10 will be finalized in January 2019.
3.2.3.4	Concept note and agenda, list of participants prepared			
3.2.3.5	Preparing knowledge product on integration of CC indicators at national and sector level (K10)	Initial working document is under way.	complete draft delivered in earlier May	Comments from ADB were received on 15 Nov.
3.2.3.6	Organizing multi-stakeholder workshop to get inputs on guidelines and mechanisms for integration in CCAP			Is planned as part of MOP quarterly meetings and validation workshop.

Task number	Activities	Progress	Status	Action
<b>3.2.4 prepare guidelines for integrating adaptation indicators for district and commune level</b>				
3.2.4.1	Consulting with district, municipality, and khan councilors of two provinces on existing guidelines for CC project planning and implementation, including existing co indicators	On-going consultation was included in TOT training workshop and roll-out training of NCDD in September and December 2018.	On-going	Field consultation with selected provinces will be planned in March 2019.
3.2.4.2	Consult with commune councilors in selected provinces on CC project planning and integration, including budgeting	Consultation was conducted during roll-out training on 13-14 Dec 2018 in Battambang.		Additional consultation is planned in the next quarter 2019 through focused group discussion with districts in Takeo and Preah Sihanouk Ville.
3.2.4.3	Developing guidelines for a few selected indicators at district and commune levels	Possible indicators have been discussed during the training workshop conducted on 5-6 September and 11-14 December.		
3.2.4.4	Developing knowledge product (K11)	First draft was submitted on 18 Dec 2018		
3.2.4.5	Organizing multi-stakeholder to get inputs on guidelines and tools for CC data and indicators	It is planned as part of the upcoming multi-stakeholder workshop.	Not yet	Planned in next quarter
<b>3.2.5 Develop and disseminate lessons learned, best practices, tools and methods on M&amp;E process captured from adaptation investments</b>				
	Compile lessons learned and best practices including project evaluation of some relevant SPCR adaptation investment projects, including preparation of 2 video clips	2 Video clips are prepared on M&E of adaptation. The lessons learned are compiled through focused group discussion with consultants and M&E specialists of SPCR projects.	On-going	A list of all M&E specialists of SPCR investments was compiled. Lessons learned and challenge have been identified and included in the PPCR M&E report.
	Disseminating lessons learned, knowledge product and tools through web-based information management system, and launching video clips at the awareness workshops	The current CAM-CRDS have had already some information and knowledge products and data on some sectors, more adaptation data will be populated in the next quarter.	On going	The report of lesson learned will be uploaded into CAM-CRDS.
<b>3.2.6 Prepare guidance manuals for M&amp;E of adaptation investments at sub-national levels</b>				

Task number	Activities	Progress	Status	Action
3.2.6.1	Consultation with officers of 7 SPCR investment projects and on M&E framework at sub-national level	The detailed guidance manuals are included in the KP3.	Partly	Consultation is planned as part of field visits in the third APF
3.2.6.2	Developing 4 guidance manuals for M&E, one for each adaptation investment, including knowledge product	KP3 was revised with new title.	Additional guidance will be included in KP11.	KP3 was submitted to ADB per MTR suggestion and the draft KP11 will address the SNA project investments.
<b>Output 3.3. Adaptation related M&amp;E indicators integrated into national, sector, and project level planning</b>				
<b>3.3.1 Prepare supplementary document for integrating adaptation indicators into NSDP (Q2 2017)</b>				
3.3.1.1	Consultation with MOP M&E working group and DCC M&E /NCS unit on existing and new indicators	A review on Nottradam CC index was conducted to assess its potential for use as Cambodia national indicators following the MTR action points.	On-going	Two national adaptation indicators are selected from the SDG localized indicators, but they may not be accepted because of lack of data. The Nottradam CC index would have similar problem.
3.3.1.2	Prepare draft supplementary documents	The first draft document was discussed at the fifth MOP meeting.	Initial draft was prepared.	Consultation on the draft was conducted at the fifth MOP quarterly meeting.
<b>3.3.2 Conduct multi-stakeholder consultation workshops for identifying relevant national, sub-national and sectoral adaptation indicators (Q2 2017)</b>				
3.3.2.1	Identification of some CC indicators in consultation with MOP, NCS, NCDD-S and sector ministries for integration in NSDP	A set of adaptation indicators for national, sector and SNA has been identified.	On-going	
3.3.2.2	Preparation of concept note, list of participants, presentations		Complete	Planned in December in Prey Veng
3.3.2.3	Field visits to several adaptation investments for consultation on M&E	Field visits are planned in 2019 to consult with district and provincial councilors on SNA data and adaptation indicators.	Not yet	The field visits will be planned in February 2019.
3.3.2.4	Organizing multi-stakeholder workshop and collection of inputs.	The MTR suggests "At least 1-2 national-level adaptation indicators other than sector indicators should be	On-going	The sector adaptation indicators have been discussed during fifth MOP quarterly

Task number	Activities	Progress	Status	Action
		<p>proposed (two indicators have been selected for discussion at the quarterly meeting 5 July). They should not be the same as of MOE indicators. At sector level at least three indicators are of high relevance: 1) areas covered by climate resilience irrigation scheme, 2) areas covered by climate resilience rice varieties (saline and all season short-term rice varieties), 3) length of climate resilience rural roads, 4) length of climate resilience national roads.</p> <p>Whatever indicator selected, it should have strong and clear baseline data with clear agreement with MOP and ministry concerned."</p>		<p>meeting in December 2018. During the first meeting of National M&amp;E Working Group of MOP, at least 6 adaptation indicators are included in the list of NSDP 2019-23 Core Indicators. The representative of key sector ministries will go back to have a final discussion with technical departments responsible for those indicators.</p>
<b>3.3.3 Incorporate adaptation related M&amp;E indicators into infrastructure design and planning of at least 4 sectors</b>				
3.3.3.1	Visiting and consulting with officers from 4 sectors in charge of SPCR investment projects	The MTR suggests to prepare report on incorporating adaptation-related indicators into the following: (i) MAFF (post-harvest infrastructure, MOWRAM (climate resilient irrigation infrastructure, MPWT (provincial and national roads), MRD: (rural roads)	Not yet	MTR suggests to hold consultations with each relevant ministry to identify the M&E indicators to be integrated into infrastructure design standards.
3.3.3.2	Organizing awareness training of staff for data collection and mobile application		Not yet	This is part of training workshop.
<b>3.3.4 Organize training of relevant staff at national and sub-national levels in integrating PPCR core and optional indicators in various M&amp;E systems</b>				
3.3.4.1	Developing training modules in integrating CC indicators and reporting based on CC indicators adopted in 3.2	Training modules are complete.	Complete	
3.3.4.2	Organizing training workshop for national and	The first training was conducted on 21-22 May.	Complete for five provinces.	The training for SNA officers was conducted on 5-6

Task number	Activities	Progress	Status	Action
	sub-national staff			September, two more trainings were conducted with NCDDS to cover other provinces.
<b>3.3.5 Incorporate adaptation related indicators into results frameworks of development plans of at least 4 provinces and municipalities</b>				
3.3.5.1	Organizing consultation with NCDD-S/DMK for selection of 4 provinces/municipality	A multi-stakeholder workshop with NCDDS and SNA councils was conducted on 3-4 April 2018.		
3.3.5.2	Organizing meetings with four provinces councilor/governors to identify mechanism/procedures for integration of indicators and data collection in provincial development plans	The MTR suggests to incorporate adaptation indicators into: (i) Battambang provincial development plan, (ii) Takeo provincial development plan, (iii) Kampong Cham provincial and district development plan, (iv) Sihanoukville provincial and district development plan	Three adaptation indicators are proposed as part of KP11.	Focused group discussions are planned in next quarter 2019.
3.3.5.3	Preparing guidelines and awareness training for staff of 4 provinces for integration of CC indicators	The awareness training is planned with output 3.3.4	Not yet	Planned in next quarter.
<b>3.3.6 Incorporate adaptation related indicators into results frameworks of at least 10 adaptation investments, including SPCR projects</b>				
3.3.6.1	Consultation with SPCR investment projects on CC indicators based on 3.2 and Plan International			Initial consultation during the focused group meetings with SPCR has indicated some difficulties in adding new indicators in project DMF.
3.3.6.2	Organize multi-stakeholder workshop with officers of SPCR investments and CSOs for integration of at least 2 adaptation focused indicators in project results frameworks (DMF)	The MTR suggests to prepare 2-page report on incorporating adaptation-related indicators into (i) 7 SPCR investment project, (ii) Agribusiness Value Chain project, and (iii) 2 other investment projects.	Not yet.	A summary table of possible indicators will be prepared in January 2019.
<b>3.3.7 Submit annual progress reports on core indicators of PPCR results frameworks at country and sector levels to CIF Administrative Unit</b>				
3.3.7.1	Organizing semester	A series of focused group	Complete	

Task number	Activities	Progress	Status	Action
	meeting on data collection and updating core indicators	discussion was conducted with SPCR project officers in June 2018.	for PPCR report 2017	
3.3.7.2	Prepare progress report on PPCR results framework in consultation with M&E workgroup of MOP	An update PPCR Core indicators will be validated at the validation workshop planned on 2-3 August.	Complete for report of 2017.	The next PPCR report 2018 is planned in second quarter of 2019.
<b>Output 3.4. Capacity of non-governmental and civil society organizations on climate change M&amp;E enhanced</b>				
<b>3.4.1 Organize multi-stakeholder workshops to develop common understanding of the purpose of the PPCR M&amp;E system and to assess capacity needs of civil society and non-governmental organizations</b>				
3.4.1.1	Review the existing result-based framework for adaptation projects in consultation with Plan International and CSO/NGOs (Jan 2018)	A summary report on possible adaptation indicators was prepared in August 2018.	complete	The indicators will be consulted with CSs during the up-coming training workshop for CSOs planned in March 2019.
3.4.1.2	Concept note and agenda, list of participants prepared	The concept note was prepared for roundtable meeting but is merged with PI workshop following ADB recommendation. This concept note will be revised and is planned in December this year.		
3.4.1.3	Organizing workshop	The MTR suggests to assess capacity of CSOs in designing M&E using questionnaires during PPCR M&R workshop.	Not yet	Expected in second quarter 2019.
<b>3.4.2 Conduct training workshops for non-governmental and civil society organizations on M&amp;E of climate change investments</b>				
3.4.2.1	Identifying CSOs and NGOs for training on PPCR results framework	A preliminary list of 10 CSOs from Plan International and UNDP has been consulted	complete	
3.4.2.2	Tools for data collection and mobile application is developed			
3.4.2.3	Organizing a 2 training workshops for selected CSOs and NGOs.	The MTR suggest to organize 2 workshops: (i) 1st workshop to combine with PPCR M&R workshop, and (ii) hold another one	Not yet	It is planned in next quarter.

Task number	Activities	Progress	Status	Action
<b>3.4.3 Closely collaborate with civil society support mechanism of TA 8179 and integrate adaptation indicators in at least 10 community-focused adaptation projects</b>				
3.4.3.1	Selecting 10 community-focused adaptation projects for integration of adaptation indicators in collaboration with Plan International	the MTR suggests to prepare summary sheet of adaptation indicators for 10 community-based adaptation projects to be integrated into CSO results framework	Not yet	Planned in Jan 2019
<b>3.4.4 Prepare training manuals or guidelines for NGOs and civil society on M&amp;E of adaptation projects</b>				
3.4.4.1	Preparing training manuals based on capacity needs identified in 4.1	The MTR suggests to prepare specific training modules for CSOs should be prepared based on experience of 19 CSOs projects.	Not yet	Planned in March 2019
3.4.4.2	Preparing guidelines and tools for data collection and mobile application	The MTR suggest to prepare report on improved design standards to cope with urban flooding or improved flooding losses experienced by CSOs.	Not yet	Field visit will be conducted in CSO projects(April 2019) related to urban infrastructure.
<b>3.4.5 Develop at least 4 knowledge products (including video clips) on integrating adaptation indicators in community-based initiatives</b>				
3.4.5.1	Preparing one knowledge product and one video clip on integration of adaptation indicators in community-based initiatives	MTR suggest to develop 4 KPs, media interviews, video on field visits	not yet, the international specialist has been just recruited.	Field visits are planned in next quarter in CSO projects.
3.4.5.2	Organizing awareness workshops with CSOs and NGOs for exchange of experience and difficulties on CC indicators		Not yet	Will be planned in the second quarter 2019.

## IV. ISSUES AND SOLUTIONS

### 4.1 Consultant Mobilization

All team members are fully mobilized and recruited.



## 4.2 Funding Flow Mechanism

The Package C continues to use the existing Advanced Payment Facility (APF) established under MOE and there is no major issue for funding release according to APF workplan.

## 4.3 Office Equipment

The remaining office equipment such as overhead projector, computer desk, camera, voice recorders and moveable printer were procured.

## 4.4 Project Challenge

- Time constraints of counterparts and key government officers; e.g. election campaign;
- Delay in getting comments and inputs from various stakeholders;
- Limited data sharing among several sector ministries.

## 4.4 Recommendations for Improvement

- Improve capacity of counterparts on technical skills, communication and project management;
- Time management for effective involvement of counterparts and consultants;
- APF workplan is enhanced with detailed budgeting of activities;
- Better communication and regular meetings among all packages, IAs, EA, and CSOs;
- Reflection and follow-up of the findings and recommendations of ADB Mid-term review mission.

## V. PROGRESS against Design and Monitoring Framework

Below describes the progress and outputs against the pre-defined project monitoring framework (DMF) by theme in the following table 15, 16, and 17.

### 5.1 Theme 1: Mainstreaming Climate Resilience at Sub-National Levels

**Table 15: Progress against DMF under NCDD-S**

Project Result	Performance Indicators	Status by end of December 2018	Comments
<b>Outcome</b> Enhanced capacity to mainstream climate resilience at subnational levels	By 2020: Integrating climate risk into provincial, district, and commune development plans, programs, projects, and budget  At least 25% of approved projects in communes are climate-proofed  Improved coordination mechanisms for climate resilience established among	VRA included as part of planning and budgeting for the CIPs. Human capacity strengthened through workshops and technical consultations. 3 Technical manuals for strategic guidance prepared Presently there is no mechanism in place that monitors specific climate related investment or projects in communes  17 Coordination and consultation meetings with stand-alone projects at NCDDDS, other CCA projects in Cambodia and RGC agencies have taken place until end of Dec 2018.	MEF may provide further guidance on the budgeting options.  KP4 emphasizes this point. The SNIF, the GCF accreditation of NCDDDS may partially change this.

	<p>sub-national levels</p> <p>Climate risk and vulnerability analyses become standard procedure in sub-national development planning</p> <p>Budget allocation for adaptation and DRR at district and commune level increased by 10%</p>	<p>The training sessions undertaken include modules related to local and project coordination.</p> <p>This will be ensured through gradual expansion of training on RGC policies and VRA tools. As undertaken by the project for the target provinces.</p> <p>Mapping of sub-national climate investment has been initiated.</p> <p>National budget allocations do not specify CAA/DRR action.</p>	<p>Website planned to facilitate information and coordination in target areas</p> <p>Trends in budget allocation for DRR at the district and commune level are being assessed as of December 2018.</p>
<p><b>Output 1</b></p> <p>Institutional and technical capacity of subnational governments in mainstreaming climate resilience improved</p>	<p>By 2020:</p> <p>At least 100 NCDDS, sub-national councilors, including 30 percent women, are trained to mainstream climate resilience into provincial, district, and commune development plans</p> <p>NCDDS guidance manuals integrating climate change at sub-national planning and budgeting are developed</p> <p>Lessons learned and best practices from adaptation projects in target communes compiled, managed, and disseminated up to 2020</p>	<p>Completed and overachieved by several 100% with further increase to be expected until end of June/July 2018 (completion of NCDDS training cycle).</p> <p>The new existing Guideline Manuals integrating CC at SNA are promoted. KP1 and KP4 support integration process</p> <p>Leaflets and posters in promotional support to main messages have been generated.</p> <p>Further lessons learnt and best practices are under review in dialogue with SNA representatives and another key and are being carried forward to KP5 and KP6.</p> <p>KP5 has been submitted to ADB and comments received are currently being developed.</p> <p>KP6: Drafted sent to ADB for comment, and comments received are currently being responded to.</p>	<p>Translation and publication required</p>
<p><b>Output 2</b></p> <p>Climate change adaptation or resilience</p>	<p>By 2020:</p> <p>At least 4 feasibility studies piloting climate resilience completed and at least 2</p>	<p>Criteria for pilot project long-listing and short-listing have been prepared.</p> <p>During the TOT and workshops</p>	<p>CN sent to ADB and 4 demo projects</p>

<p>activities implemented at subnational levels</p>	<p>proposals prepared for support from global funds</p> <p>At least 4 pilot adaptation/DRR investments implemented at district and commune levels</p> <p>At least 2 districts and 4 communes (2 in each district) will participate in the project</p>	<p>participants learned about need and formats for early preparation of proposals.</p> <p>Demonstration project selection process has been initiated in January 2018 in close collaboration with NCD DS and MoE.</p> <p>4 Districts selected: Peam Chhor, Preas Sdach (both PRV), Rukhakiri, Moug Ruessei (both BAT). 4 Demo projects based upon existing development and investment plans.</p>	<p>approved. 1 demo project approved by ADB and 3 awaiting for ADB to review and approval.</p> <p>Feedback received from ADB. Revised versions in preparation</p>
<p><b>Output 3</b> Financing schemes to support climate resilience at sub-national levels developed and tested</p>	<p>By 2020: At least three financial modalities developed and tested in selected communes and districts.</p> <p>At least 5 staff from each selected commune and district, NCD DS's staff, relevant government agencies and NGOs trained on financial modalities.</p> <p>Knowledge product on innovative financing schemes for mainstreaming climate resilience at provincial, district and commune levels.</p>	<p>Comprehensive consultations conducted with key organized by NCD DS with participated by ASPIRE, SRL, CDRR, LGCC, MoP, MoE, and MoWA</p> <p>One financial modality with quick impact – following conclusions from KP4 - will be applied in 2018.</p> <p>Training on budgeting and finance is included in NCD DS training cycle (ongoing). Experience from quick impact demo projects will lead to final recommendations on financial modalities (and related training).</p> <p>KP4 - Schemes for mainstreaming climate resilience at provincial, district and commune levels - prepared and submitted to ADB for approval (November 2017). Related findings and recommendations will be further disseminated and promoted in 2018.</p> <p>KP5 – schemes submitted to ADB and comment on contents received, and being revised.</p>	<p>1 financial modality finalized and 6 more example modalities being reviewed.</p> <p>Presentation on financial modality presented at Knowledge sharing events workshop in Siem Reap province on 11-12 Nov 2018.</p> <p>Financial modalities presented to Sub-national level stakeholders at quarterly meetings.</p> <p>KP5 – Expected to complete by 1<sup>st</sup> Q-2019.</p>

		<p>Leaflets and posters in promotional support to KPs have been produced.</p> <p>Additional financial modality identified, and prepared based upon the Community-Based Disaster Risk Reduction project financial transfer mechanism from national to district level included in KP4. Submitted in August 2018.</p> <p>Research, identify and prepare presentation of 10 examples of subnational financing for climate change resilience/adaptation from the region/internationally.</p> <p>Present example subnational financing for climate change resilience/adaptation to subnational stakeholders as part of Quarterly Meeting.</p> <p>Draft of policy brief on potential subnational financing for climate change resilience/adaptation – ongoing.</p> <p>KP6: Drafted sent to ADB for comment, and comments received are currently being responded to.</p>	<p>KP6 – Expected to complete by 2<sup>nd</sup> Q-2019.</p>
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## 5.2 Theme 2: Integrating Gender Considerations in Climate Change Adaptation

Table 16: Progress against DMF under MOWA

Project Results Chain	Performance Indicators with Targets and Baselines	Status as of December 2018	Comments
<p><b>Outcome</b> Enhanced institutional and technical capacity to integrate gender concerns in climate change initiatives</p>	<p><b>By 2020:</b> Coordination mechanism at MOWA improved by facilitating gender mainstreaming in adaptation initiatives in at least among 4 PPCR priority sectors</p> <p>At least 200 technical staff, including women, in at least 4 key sector ministries, and 4 provinces and municipalities, acquire training on effective integration of gender</p>	<p>The Gender and Climate Change Coordination Mechanism Framework validated and put into implementation. 5<sup>th</sup> GCCC quarterly meeting was conducted in Sept. 2018</p> <p>More than 200 technical staff were trained along with 88 TOT trainees from the technical staff.</p>	<p>Activities completed</p>

Project Results Chain	Performance Indicators with Targets and Baselines	Status as of December 2018	Comments
	concerns in adaptation plans		
<b>Output 1</b>	<b>By 2020:</b>		
<p>Master plan on gender and climate change strengthened and operationalized</p>	<p>A revised and more comprehensive master plan on gender and climate change published</p> <p>Implementation plans for at least 3 initiatives in master plan on gender and climate change prepared</p> <p>At least 4 sectoral climate change action plans mainstream gender concerns effectively</p> <p>Gender-inclusive results framework developed to monitor gender specific outcome and results</p>	<p>Finalized and submitted Translation into Khmer and collecting inputs to the Khmer version.</p> <p>Drafted of 3 initiatives.</p> <p>Key sectoral 5 CCAPs identified their gender entry points and MOWA is issuing formal request to sectors for integration the gender into their respective CCAPs.</p> <p>Gender inclusive result-framework was drafted and consulted. Aims to submit to ADB in Q1 2019</p> <p>Total 4 workshops were conducted where gender mainstreaming issues were the vital agenda that created significant awareness among the stakeholders.</p> <p>Conducted a public awareness raising in in RUPP -II</p> <p>Guidance manuals were finalized and approved.</p> <p>5<sup>th</sup> GCCC quarterly meeting conducted in September</p>	<p>3-consultations with 131 (F77) staff were trained from 3 workshop/ consultations 1<sup>st</sup> workshop with 133 (F 76) staff, 2<sup>nd</sup> workshop with 101 (F 65) WS at SR and 3<sup>rd</sup> workshop with 52 (F27) at technical WS.]</p> <p>Gender inclusive result framework drafted and further consultation will be done in Q1 2019</p> <p>KP2 was approved</p>
<p><b>Output 2</b> Guidelines and knowledge products for integrating gender in climate change investments developed and disseminated</p>	<p>Gender mainstreaming guidance manuals for adaptation projects in at least 4 sectors published</p> <p>At least 100 staff from key ministries and provinces, including 50 women, trained on gender mainstreaming in adaptation</p> <p>At least 20 focal points on gender</p>	<p>Gender mainstreaming guidance manual of 5 selected sectors (MAFF, MoH, MoRAM, MoPWT and MRD) completed, submitted and have been approved.</p> <p>88 technical staff were trained on the guidance manuals in July and Aug 2018</p> <p>29 Focal Point and Alternate Focal Points in</p>	<p>2 ToTs were conducted and reported</p> <p>29 Focal Point and Alternate Focal Points were trained</p> <p>Two multi-</p>

Project Results Chain	Performance Indicators with Targets and Baselines	Status as of December 2018	Comments
	<p>and climate change in line ministries trained</p> <p>At least 6 awareness raising, and multi-stakeholder (gender-inclusive) workshops conducted</p> <p>At least 4 articles and 2 video clips on gender mainstreaming in adaptation initiatives posted in Cambodian and global web portals</p> <p>Updated curriculum for secondary and tertiary education related to gender mainstreaming and climate change</p>	<p>Sector on gender and climate change in line ministries trained.</p> <p>2 meetings co-organized on 8<sup>th</sup> March on International Women’s Day on Battambang and Prey veng provinces, One seminar was conducted at RUPP-II with 250 students and professors in Q4 2017. Two more event aim to organize in Q1-Q2, 2019</p> <p>One articles and one video clip were produced</p> <p>Completed in collaboration with Package A and MOE</p>	<p>stakeholder consultations were collaborated with Battambang PDoWA and Prey Veng PDoWA on 8-March ‘International Women’s Day’. Public awareness raising seminar conducted in RUPP, One video was produced in 2018 and the other one will be produced in 2019 after the pilot implementation</p>
<p><b>Output 3</b> Coordination between MOWA and various line ministries on gender and climate change issues improved</p>	<p>At least 6 coordination meetings between MOWA, MOE and line ministries, with participation of women, on gender and adaptation issues are conducted</p> <p>At least 4 line ministries formally agree and implement gender-sensitive adaptation pilot projects based on guidance and cooperation from MOWA</p>	<p>5<sup>th</sup> Quarterly Meetings conducted in Sept. 2018</p> <p>4 sector related 4 pilot projects were approved and implementations are in progress</p>	<p>5<sup>th</sup> Quarterly Coordination meeting conducted in Sept. 2018</p> <p>Pilots were approved, baseline study conducted</p>
<p><b>Output 4</b> Gender-responsive and gender-equitable adaptation pilots in selected provinces implemented</p>	<p>At least 100 technical staff from civil society organizations and provincial agencies acquire training on gender mainstreaming in adaptation investments</p> <p>Gender-sensitive climate change adaptation assessments conducted for at least 8 projects in 4 provinces in 3 sectors</p>	<p>3-consultations/trainings with 131 (F77) staff were trained from 3 workshop/ consultations 1<sup>st</sup> workshop with 133 (F 76) staff, 2<sup>nd</sup> workshop with 101 (F 65) WS at SR and 3<sup>rd</sup> workshop with 52 (F27) at technical WS.]</p> <p>Gender-sensitive climate change adaptation assessments conducted for at least 8 projects in 4 provinces and 4 pilot projects were approved.</p>	<p>Completed</p> <p>Completed</p> <p>4 pilots projects</p>

Project Results Chain	Performance Indicators with Targets and Baselines	Status as of December 2018	Comments
	<p>At least 4 gender-responsive and gender-equitable pilots on adaptation identified and implemented in at least 4 provinces in 3 sectors</p> <p>Economic analysis of integrating gender considerations into adaptation investments undertaken</p>	<p>Pilots implementation are in progress</p> <p>Planned Q1-Q 2, 2019</p>	<p>were approved</p> <p>Planned in Q1-2019</p>

### 5.3 Theme 3: Monitoring, Reporting, and Evaluation of Climate Change Investments

**Table 17: Progress against DMF under MOP**

Project Results Chain	Performance Indicators with Targets and Baselines	Status as of December 2018	Comments
<b>Outcome</b>	By 2020:		
Enhanced institutional and technical capacity for monitoring, reporting and evaluation of adaptation investments	<p>Coordination mechanism (e.g., steering committee) for climate change M&amp;E established at MOP</p> <p>At least 20% of technical staff trained in M&amp;E of adaptation to climate change</p> <p>A national and at least 4 sectoral M&amp;E systems with climate change indicators</p> <p>Budget for M&amp;E of climate change at MOP and MOE increased by at least 10%</p>	<p>Additional members representing missing ministries under the existing M&amp;E Working Group have been assigned from the ministries. Supplementary TOR for the existing NM&amp;EWG was prepared. The National M&amp;E Working Group will be further strengthened through training and MOP quarterly meetings to promote coordination of integration adaptation indicators into NSDP.</p> <p>The budget of M&amp;E of MOP is the first time proposed at US\$ 25,000 as part of the annual budget of MOP.</p>	<p>The first meeting of NM&amp;EWG was organized on 24-25 Dec 2018, in which at least four adaptation indicators are included in the NSDP 2019-23 indicators. The NM&amp;EWG requests a training on M&amp;E of adaptation for all its members. The training is planned in January 2019.</p> <p>Four adaptation indicators that included in the NSDP 2019-23 are as follows:</p> <ol style="list-style-type: none"> <li>1.Areas covered by climate resilience irrigation scheme</li> <li>2.Areas planted by climate resilience rice varieties</li> <li>3. % of climate resilience national and provincial road</li> <li>4. Length of climate resilience rural road.</li> </ol>
<b>Output 1</b>	By 2020:		

Project Results Chain	Performance Indicators with Targets and Baselines	Status as of December 2018	Comments
<p>Baseline data collection systems for adaptation indicators strengthened</p>	<p>Adaptation-related data collection system established at National Institute of Statistics</p> <p>10% of staff in government ministries, including women, trained in collecting, consolidating, and integrating climate change adaptation indicators</p> <p>Baseline data for at least 4 climate resilience indicators is made available</p> <p>At least 2 tools for M&amp;E data collection and analysis developed</p>	<p>A preliminary list of adaptation data is developed, including the review of potential use of existing databases such as IDpoor, commune database, CAMDI (disaster loss and damage), CAMInfo, Agristat, HYMOS. At least 11 sector adaptation indicators and related adaptation data will be put into operation through pilot data collection framework.</p> <p>Adaptation-related data collection system will be further improved through a series of multi-stakeholder consultation workshops planned next year (proposed by MTR), based on which data collection tools will be applied by each sector ministry. A pilot data collection framework has been revised, but may not be feasible as time for it becomes short.</p> <p>At least two data collection tools will be developed based on a set of indicators integrated agreed by sector ministries.</p>	<p>6 data tables are prepared and discussed at the 5<sup>th</sup> MOP quarterly meeting. Some sector ministry such as MAFF would like to follow the existing data collection tool.</p>
<p><b>Output 2</b> Operational guidelines and knowledge products for climate change M&amp;E developed</p>	<p>At least 4 guidance manuals for integrating adaptation M&amp;E in investments developed</p> <p>At least 4 sector-specific knowledge products (including video clips) on M&amp;E of adaptation investments developed</p> <p>At least 6 awareness raising, and multi-stakeholder (gender-inclusive) workshops on M&amp;E of adaptation investments conducted</p>	<p>KP3 was updated and draft KP10 will be revised based n ADB comments dated 15 Nov, and first KP11 is complete.</p> <p>The training modules are complete, and the first training workshop for sector ministries and SNA officers were conducted respectively on May 21-22 and 5-6 September.</p> <p>About 100 government officers are aware of PPCR Core Indicators and PPCR</p>	<p>An awareness training will be planned for NM&amp;EWG of MOP in January.</p>



Project Results Chain	Performance Indicators with Targets and Baselines	Status as of December 2018	Comments
		Result Framework through participation in the multi-stakeholder workshop and awareness raising seminar.	
<p><b>Output 3</b> Adaptation-related indicators integrated into national, sector and project level planning</p>	<p>A supplementary document for integrating adaptation M&amp;E indicators in NSDP developed</p> <p>Climate change action plans of at least 4 ministries (MAFF, MOWRAM, MPWT, MRD) integrate adaptation M&amp;E indicators</p> <p>At least 4 provinces and municipalities integrate adaptation indicators in their development plans</p> <p>At least 10 investment projects, including those under SPCR, have specific adaptation-focused indicators integrated into their results frameworks.</p>	<p>A preliminary list of possible SNA adaptation indicators has been prepared and expected to be consulted in due course with SNA councilors and NCDs. The selection of key adaptation indicators for the provinces will be based on SNA adaptation priority and SNA development goals.</p> <p>The 5 PPCR Core Indicators are applied for 7 SPCR Investments and TA 8179, and the PPCR M&amp;E report of 2016 was completed. The application of PPCR Core indicators have been in practice and next update will in June 2018 per established procedure.</p>	<p>A draft supplementary document was revised based on comments during 5<sup>th</sup> MOP Quarterly Meeting. The final document will be included in the annex of KP10 per ADB comment.</p> <p>Five provinces have been selected in consultation with NCDs and process for integration of selected adaptation indicators were discussed during the training workshop.</p> <p>The MTR propose 7 ongoing SPCR investments and Agribusiness Value Chain project, and two more to be identified by TA team. A list of possible indicators will be provided in January 2019.</p>
<p><b>Output 4</b> Capacity of non-governmental and civil society organizations on climate change M&amp;E enhanced</p>	<p>At least 100 staff from 20 civil society and non-governmental organizations trained in M&amp;E of climate change adaptation investments</p> <p>At least 6 capacity building workshops on climate change M&amp;E conducted for civil society and non-governmental organizations (why 6?)</p> <p>At least 10 community-focused adaptation grant activities (supported by component 3 of TA 8179) integrate adaptation M&amp;E indicators.</p>	<p>A training workshop is delayed until March 2019. A summary report on M&amp;E of adaptation for CBADRR was prepared in August 2018.</p> <p>At least 15 CSOs were invited to join the multi-stakeholder workshop and meetings on identification of adaptation indicators for different levels.</p>	<p>It is expected that adaptation indicators will be integrated into selected CSO result framework during the upcoming training workshop planned in March 2019.</p>

## VI. FUTURE WORK PLAN

### 6.1 Planned tasks and activities (next 3 months January-March 2019)

#### 6.1.1 Planned Activities under Outcome 1 (NCDD-S)

**Table 18: Planned Activities and Responsibility Jan-March 2019**

Task No	Activity	Brief description	Jan	Feb	Mar	Responsibility	Location
<b>Outcome 1. Enhanced Capacity to Mainstream Climate Resilience at Sub-National Levels</b>							
<b>Output 1.1 Institutional and Technical Capacity of Sub-National Governments in Mainstreaming Climate Resilience Improved</b>							
<b>1.1.1 Support Climate Change working group in NCDD-S, investment design, screening supports at district and commune levels</b>							
1.1.1.2	Conduct quarterly meetings with NCDDS, ASPIRE, SRL, DRR, and Others	CN prepared and submitted to ADB for review and approval. Meeting will be held in Feb.		x		All TAs	BAT and PVG
<b>1.1.3 Organize training workshops for target areas (Project Start orientation workshop)</b>							
<b>e. Coaching and Mentoring Activities Carried out (Review budget allocation)</b>							
1.1.3.1	Conduct quarterly meeting at provincial levels in Battambang province	CN will be combined with all related activities		x		Sam and Richard	Bat
1.1.3.5	Conduct quarterly meeting at provincial levels in Prey Veng province	CN will be combined with all related activities.		x		Sam and Richard	PVG
<b>1.1.4 Review of Sub-National Plans, Strategies and Policies and Identify entry points for mainstreaming of Climate Resilience</b>							
1.1.4.2	Consultative meetings with sub-national review existing DIP & CIP (2 days)	Follow up and review all relevant documents		x	x	All TAs	N/A
<b>1.1.6 Prepare adaptation plans (districts &amp; communes and integrate into CDP and CIP) and action plan Battambang Municipality (Quarterly Meetings)</b>							
1.1.6.1	Support four districts planning processes	CN will be combine with quarterly meetings		x	x	All TAs	N/A
1.1.6.2	District Planning Work-plan workshop			x	x	All TAs	N/A
1.1.6.3	Prepare action plan for Battambang Municipality			x	x	All TAs	N/A
<b>1.1.7 Prepare guidelines/training manuals for mainstreaming climate resilience at sub-national levels</b>							
1.1.7.7	KP5: Opportunities and barriers	Submitted to ADB and response from ADB. Comments being acted on.	x	x		Richard & TKN	N/A
1.1.7.9	KP6: Best practices	Preparation in progress following comments from ADB.	x	x	x	All TAs	Pilot projects
<b>Output 2: Climate change adaptation or resilience activities implemented at sub-national levels</b>							
<b>1.2.1 Conduct regular stakeholder meetings with relevant ministries and agencies at sub-national, NGOs and DPs (Review budget allocation)</b>							
1.2.1.1	Conduct quarterly meeting at Battambang province on mainstreaming climate change resilience at commune and district levels (Combined with 1.1.1.2, 1.1.3.1 and 1.1.3.5).	CN will be combined with all related activities		x		All TAs	BAT
1.2.1.2	Conduct quarterly meeting at Prey Veng province on mainstreaming climate change resilience at commune and district levels (Combined with 1.1.1.2, 1.1.3.1 and 1.1.3.5)			x		All TAs	PVG
<b>1.2.3 Conduct project feasibility studies</b>							
1.2.3.3	Project feasibility studies conducted (charge from Act.1.3.5.2)	Technical Service contract will be selected to implement this act.	x			NCDDs CP/TA	BAT & PVG
<b>1.2.4 Pilot adaptation investments</b>							
1.2.4.4	Support project preparation and implementation	TSC carry out project feasibility study with closely monitor by TA	x	x	x	NCDDs CP/TA	BAT & PVG
1.2.4.5	Monitor project implementation (NCDDS)	Regular monitor			x	NCDDs CP/TA	BAT & PVG

	&TA) at least 2 times (link 1.3.5.3)						
<b>Output 3: Financing scheme to support climate resilience at sub-national levels developed and tested</b>							
<b>1.3.1 Analyze existing government capacity, gaps and needs in coordinating and accessing climate change financing and in mobilizing private sector financing</b>							
1.3.1.1	Review private sectors' financing	Process and action	x			NCDDs CP/TA	N/A
1.3.1.2	Organize consultative workshop with private sector to review their capacity	Process and action		x		NCDDs CP/TA	N/A
<b>1.3.2 Mapping of climate change investments at sub-national level and the different sources and funding modalities of climate financing received by sub-national councils (prepare analytical report)</b>							
1.3.2.2	Mapping of CC investments and funding in target areas	Discussion in progress			x	Sam and Richard	N/A
<b>1.3.5 Implementation of pilot projects in selected two districts (as combination of 1.2.4)</b>							
1.3.5.2	Allocate funds	4 pilot projects	x	x	x	NCDDs CP/TA	BAT & PVG
1.3.5.3	Monitor project implementation				x	NCDDs CP/TA	BAT & PVG
1.3.5.4	Documentation results					NCDDs CP/TA	N/A
<b>1.3.6 Training on Financial Modalities</b>							
1.3.6.1	Prepare training materials (at least 50 handouts produced)	CN will be combined with all related activities	x			Romnea and Richard	
1.3.6.2	Conduct trainings (2 days) at national level (4NCDDs, 2MoWA, 2MOP, 2MOE, 12 dist, 4 Prov, 10 NGOs, 5TAs)		x			Romnea and Richard	
<b>1.3.7 Capacity building and awareness raising on proposal preparation for accessing international funding sources, and in Monitoring and Evaluation</b>							
1.3.7.1	Prepare training materials /handouts (at least 50 handouts produced)	CN will be combined with all related activities		x		Romnea and Richard	
1.3.7.2	Training delivered to target districts and municipality ( 2days) at target provinces			x		Romnea and Richard	
1.3.7.6	Conduct workshop at national level (1 day) (4NCDDs,2MoWA,2MOP,2MOE, 12 dist, 4 Prov, 10 NGOs, 5TAs)			x		Romnea and Richard	

## 6.1.2 Planned Activities under Outcome 2 (MOWA)

**Table 19: Planned Activities and Responsibility Jan-March 2019**

Task No	Activity	Brief description	Oct	Nov	Dec	People involved	Location
<b>Output 2.1: Master plan on gender and climate change strengthened and operationalized</b>							
<b>2.1.2</b>	<b>Collect sex-disaggregated baseline data and information for climate change projects from line ministries that will be used to monitor gender impacts - Ongoing</b>						
2.1.2.7	Sex-disaggregated data collection and consult with GCCC	4-Concept notes of baseline data collection from 4 pilots in progress				Completed	MOWA
	collect sex-disaggregated data [1-consultations at national, 4-consultations at provincial, district and commune levels) from selected 4 provinces]	Revised questionnaires Data collection Sex-disaggregated baseline report. Consultation workshop				Completed	n/a

Task No	Activity	Brief description	Oct	Nov	Dec	People involved	Location
	Analyze collected data and draft the baseline report and gender-inclusive results framework	Gender-inclusive result framework to monitor gender impact cause by CC. Gender-inclusive baseline report				SA & SP data analysis SP draft, SA finalize SS – translated all doc into Khm	MOWA
<b>2.1.3.</b>	<b>Prepare a revised and more comprehensive master plan on gender and climate change</b>						
<b>2.1.3.6</b>	Revised the MPGCC based on the inputs from ADB and stakeholder consultation workshops.	Completed				Completed	
<b>2.1.4</b>	<b>Prepare implementation plans for at least three priority initiatives identified in revised Master Plan on Gender and Climate Change</b>						
2.1.4.1	Develop a Guidance Manual for selecting gender-sensitive adaptation pilot projects.	Draft a gender-sensitive adaptation pilot project guidance manual selection. Submission of gender mainstreaming Guidance Manual to ADB and MoWA Consultation meeting				Completed	
2.1.4.2	Develop concept note on gender-sensitive adaptation pilot projects based on guidance manual.	Concept note – consultation gender entry points in CCAP				Completed	
2.1.4.5	Finalize and submit the draft implementation plan	Pilot project implementation plan Translation in to Khmer Printing				Completed	
<b>2.1.5</b>	<b>Assess climate change action plans of at least 4 key sector ministries and identify specific measures to effectively integrate gender concerns in line with master plan on gender and climate change</b>						
<b>2.1.5.3</b>	Consult on the drafted/updated CCAP of MAFF, MOWRAM, MPWT and MOH (gender mainstreamed CCAPs) and submitted for their approval	Consultation meeting with each sector ministry				Completed	
2.1.5.4	Develop gender mainstreaming in adaptation plans of water, agriculture and health sector	Plan activity Matrix of Gender mainstreaming in adaptation plans of sector ministries developed.				Drafted and submitted	
<b>Output 2.2 Guidelines and knowledge products for integrating gender in climate change investments developed and disseminated</b>							

Task No	Activity	Brief description	Oct	No v	Dec	People involved	Location
<b>2.2.1</b>	<b>Conduct awareness raising seminars and multi-stakeholder workshops, including women, on gender mainstreaming in adaptation – Q4 2017. In-progress.</b>						
2.2.1.1	Consult with GCCC and plan of awareness raising options (Seminars, collaborations with line ministries and agencies and line activities) consulted.	Capacity building and awareness raising concept note (targeted audiences, budget and places)				Completed	PP
2.2.1.2	Prepare brochure on gender mainstreaming to disseminate in the International Women's Day/Briefing Paper (printing and dissemination)	1- brochure, 1-poster and 1 video clip were produced, and some more are in plan				Completed	PP
<b>2.2.2</b>	<b>Prepare guidance manuals for line ministries on effectively integrating gender concerns in climate change relevant projects in 4 sectors. On-going</b>						
2.2.2.1	consult with GCCC and line 4 sectors, stock-taking of existing gender and gender related guidance manuals					Completed	
2.2.2.4	Conduct TOT at least 86 gender balanced technical staff on gender mainstreaming into adaptation investments. Q4 2017	Conducted				Completed	
2.2.2.5	Awareness raising on the guidance manual on gender mainstreaming in CCA. Align to activity 2.3.1.2 & 2.3.1.3	Post-training plan with 5 ministries and 4 provinces Updated CCAPs (gender mainstreamed) Submission 4 CCAPs with gender mainstreamed				In-progress	
<b>2.2.3</b>	<b>Conduct public awareness raising campaigns on gender-responsive and climate change issues and disseminate information using women's groups at all levels</b>						
2.2.3.1	Consult with GCCC for planning public awareness raising campaign at 4 provincial levels and collaborating with women's groups	Identified target audiences				Planned to conduct in RUPP-II	
2.2.3.2	Concept note and preparatory works for public awareness raising at 4 provinces	Planned to do Q4 2018				Completed	
2.2.3.3	Organize a consultative workshop with the representatives of 4 provinces including national sectoral representatives on the scope, methodology and overall planning for the public awareness					Completed 4 consultative workshops in 4 provinces	

Task No	Activity	Brief description	Oct	Nov	Dec	People involved	Location
	raising campaign at 4 provinces engaging representatives from target districts and communes, including available women's groups in the target province						
2.2.3.4	Conduct produce awareness raising communication materials (brochure, banner, poster/outdoor sign etc. for dissemination	Partially completed				Printed eco-bag and poster	
2.2.4.	<b>Update educational curriculum related to gender mainstreaming and climate change (Q4 2017)</b>						
2.2.4.1	Consult with GCCC and Education Dept. in MOWA and Curriculum Development Dept in MOEYS	Completed in collaboration with Package A and MOE					
2.2.4.2	Prepare a concept note with detailed objectives, activities and expected outputs for secondary and Regional Teachers' Training education systems	Completed in collaboration with Package A and MOE					
2.2.4.3	Technical meetings with them to get recommendations - where (subject, section/chapter etc.) the gender mainstreaming materials should be inserted for the Regional Teachers' Training Centers	Completed in collaboration with Package A and MOE					
2.2.4.4	Consult with the curriculum development experts in the same departments to develop insert able materials within the current texts for the Trainers/Lecturers/Teachers of the Regional <b>Teachers' Training centers</b>	Completed in collaboration with Package A and MOE					SR & PP
2.2.4.5	Organize a workshop and disseminate the recommended curriculum to the MOWA Education dept., MoEYS Curriculum Dept and line officials	Completed in collaboration with Package A and MOE					
2.2.5	<b>Prepare annual monitoring and evaluation reports addressing gender impacts of SPCR investments and capacity assessment of policy makers and civil society</b>						
2.2.5.3	Organize annual M&E consultations to assess gender impacts with SPCR investment projects; and capacity need assessment for policy makers and CSOs	Drafted				SA SP	SPCR investment projects

Task No	Activity	Brief description	Oct	Nov	Dec	People involved	Location
2.2.5.4	Prepare and submit the M & E consultation report					SA SP	PP
2.2.5.5	Present the sex-disaggregated baseline report keeping options to monitor the impacts on gender of SPCR and other investment projects.	In-progress				SA SP, SS	PP & SPCR targeted provinces.
<b>Output 2.3. Coordination between MOWA and various line ministries on gender and climate change issues improved</b>							
2.3.1	Identify approaches for strengthening institutional capacity of GCCC (e.g., by clarifying roles for ministries and identifying areas for collaboration) to provide inter-agency and multi-stakeholder coordination in mainstreaming gender into climate change adaptation at the national, and sub-national levels. Identified and drafted the coordination mechanism.						
2.3.2	<b>Establish formal coordination arrangements with MOWA, line ministries and civil society at the national, provincial, and local levels.</b> In-progress						
2.3.2.1	Conduct GCCC quarterly meetings in-progress.	5 <sup>th</sup> quarterly meeting was conducted in Sept. 2018					
2.3.2.3	GCCC meeting with stakeholders including provincial representatives from 4 provinces (once a year)	Collaborated with MOP in June					
2.3.3	<b>Organize regular consultation workshops/ meetings with GCCC , line stakeholders to identify areas where gender and social inclusive provisions can be strengthened in CC investments by different ministries (Q4 2017)</b>						
2.3.3.1	consult to include one session to identify areas where gender and social inclusive provisions can be strengthened in climate change investments by different ministries with GCCC and SPCR Coordination Team (in MOWA).	Join activities with 2.2.1 & 2.2.2 on mainstreaming gender in CCA investment				SA SP	PP
2.3.3.5	Submit workshop report with the recommendations for strengthening gender and social inclusive provisions in climate change investments by different ministries.	In-progress, aims to complete in Q1 2019				SA	PP
<b>Output 2.4. Gender-responsive and gender-equitable adaptation pilots in selected provinces implemented</b>							
2.4.1	<b>Organize training workshops aimed at communities and civil society organizations, with participation of women, to technical project design documents on gender and climate change (Q3 2017)</b>						
2.4.1.1	Discuss with GCCC, line sectors and CSOs to select 121 civil society representatives for TOT and trainings from 4 provinces (preparatory meeting)	3-consultations with 131 (F77) staff were trained from 3 workshop/ consultations 1 <sup>st</sup> workshop with 133 (F 76) staff, 2 <sup>nd</sup> workshop with 101					

Task No	Activity	Brief description	Oct	Nov	Dec	People involved	Location
		(F 65) WS at SR and 3 <sup>rd</sup> workshop with 52 (F27) at technical WS.] Conducted 3 workshops and 2 TOTs where 88 were TOT technical participants					
2.4.1.2	develop a concept note to support the TOT and capacity building training activities with detail objectives, outputs, timeline and expected outputs	Completed					
2.4.1.3	Conduct a TOT workshop with selected govt. and civil society representatives (gender balanced, at least 20 focal points including national and subnational representatives) in Phnom Penh, 2nd TOT	Completed					
2.4.1.4	Four training workshops in 4 provinces with civil society representatives and communities on gender mainstreaming into adaptation and mitigation initiatives	Completed					
2.4.2	Conduct gender-focused adaptation assessments for at least 8 adaptation projects in 4 provinces/municipalities						
2.4.2.1	Consult with GCCC and 3 sectors on adaptation investments	Completed					

### 6.1.3 Planned Activities under Outcome 3 (MOP)

**Outcome 3: Enhanced institutional and technical capacity for monitoring, reporting and evaluation of adaptation investments**

**Table 20: Planned Activities and Responsibility Jan-March 2019**

Task No	Activity	Brief description	Jan	Feb	March	Responsibility	Location
<b>Output 3.1: Baseline data collection systems for adaptation indicators strengthened</b>							
3.1.4	<b><i>Develop web-based information management system (ongoing)</i></b>						
3.1.4.2	Developing and implementing pilot project on data collection and CC vulnerability assessment, including testing mobile application (concept note, designing data collection framework and testing)	The pilot data collection project will support sector ministries to improve data collection				Bonheur, Bun Thol	PP and Provinces



3.1.4.3	Developing database for climate change statistics and adaptation data, including interface with CAMInfo	The database structure will store various adaptation M&E, CC statistics, and adaptation data A concept note on CC data need is prepared. This will feed into 3.1.4.2				Srun Siline	Phnom Penh
3.1.4.4	Designing and developing web-based information management system, including possible mobile application for data collection and information based on activity 3.1.3	Web-based CAM-CRDS is on online and continues to be improved with better connectivity and populated data, including translation into Khmer.				Srun Siline	PP
<b>3.1.5</b>	<b><i>Organize quarterly meetings for consolidating climate change data and harmonizing data systems from a range of ministries and institutions at various levels</i></b>						
3.1.5.1	Organizing a series of quarterly meetings	The Sixth and seventh MOP quarterly meetings is planned in January and March 2018.				DTL, Bun Thol	PP
<b>Output 3.2 Operational guidelines and targeted knowledge products for M&amp;E developed</b>							
<b>3.2.1</b>	<b><i>Develop guidelines and tools for data collection, synthesis, aggregation, and reporting on climate change statistics</i></b>						
3.2.1.2	Consultation with managers and technical officers in charge of SPCR investment projects and databases of line ministries, MPWT, MRD, MOWRAM, NIS, DCC , NCDDDS (field visits to some SPCR Investment projects)	At least 10-12 Adaptation indicators and data will be agreed and collected by sector ministries				DTL	
3.2.1.3	Developing guidelines and tools for data collection, aggregation and reporting on CC statistics	After a set of CC statistical data is identified and agreed with key ministries, data collection tools are prepared.				Bun Thol	Phnom Penh
<b>3.2.2</b>	<b><i>Organize awareness raising seminars/training workshops on PPCR results frameworks, adaptation M&amp;E methodologies and procedures</i></b>						
3.2.2.4	Organize two training	Planned in January				Bonheur, Bun	Kampot

	workshops	and March			Thol, Siline	Tbong Khmum
<b>3.2.3</b>	<b>Prepare guidelines for integrating adaptation indicators in climate change action plans of various sectors</b>					
3.2.3.3	Preparation of draft guidelines for integration of adaptation indicators	Draft guidelines will be part of KP10			DTL, Bhujang	Phnom Penh
3.2.3.5	Preparing knowledge product on integration of CC indicator at national and sector level (K10)	KP10 will be updated based on ADB comments.				
<b>3.2.4</b>	<b>Prepare guidelines for integrating adaptation indicators at provincial and commune levels</b>					
3.2.4.1	Consulting with district, municipality, and khan councillors of two provinces on existing guidelines for CC project planning and integration, including any existing cc indicators	A review of provincial, district and commune council development plans in Battambang is complete, including feedback on consultation with selected provinces and communes are the basis for identification of a suite of sub-national adaptation indicators.			DTL, Bunthol	Takeo and Preah Sihanouk
3.2.4.2	Consulting with commune councillors in selected provinces on CC project planning and integration, including budgeting				DTL, Bun Thol	
3.2.4.3	Developing guidelines for integrations of a few simple indicators at district and commune levels				DTL, Bhujang	PP
3.2.3.4	Drafting KP11	Await ADB comments			DTL, Bhujang	Phnom Penh
<b>Output 3.3. Adaptation related M&amp;E indicators integrated into national, sector, and project level planning</b>						
<b>3.3.1</b>	<b>Prepare supplementary document for integrating adaptation indicators into NSDP (Q2 2017)</b>					
<b>3.3.1.1</b>	Consultation with MOP /M&E working group and DCC M&E /NCSU unit on existing and new indicators	The Nottredam Global Indicator will be consulted for use as national indicator.			DTL	Phnom Penh

3.3.1.2	Prepare draft supplementary documents	The supplementary document will describe the rational of a set of adaptation indicators that are relevant (outcome and impact) to NSDP and CCCSP goals, provide definitions, source of data, responsibility, data collection methods, baselines, and targets.				DTL, Bhujang	P.Penh
3.3.2	<b>Conduct multi-stakeholder consultation workshops for identifying relevant national, sub-national and sectoral adaptation indicators (Q3 2017)</b>						
3.3.2.1	Identification of some CC indicators in consultation with MOP, NCSD, NCDD-S and sector ministries for integration in NSDP	Focused group meetings are conducted.				DTL	Phnom Penh and some provinces
3.3.4	<b>Organize training of relevant staff at national and sub-national levels in integrating PPCR core and optional indicators in various M&amp;E systems</b>						
3.3.5	<b>Incorporate adaptation related indicators into results frameworks of development plans of at least 4 provinces and municipalities.</b>						
	Organizing meetings with four provincial councilor/governors to identify mechanism/procedures for integration of indicators and data collection in provincial development plans (it may be combined with training workshop in June or after the election)	Takeo and Preah Sihanouk Ville will be visited for this purpose.				DTL, Bun Thol	Takeo, Preah Sihanouk Ville
3.3.7	<b>Submit annual progress reports on core indicators of PPCR results frameworks at country and sector levels to CIF Administrative Unit (by 30 June of every year)</b>						

3.3.7.2	Prepare progress report in consultation with M&E workgroup of MOP					DTL	PP
<b>Output 3.4 Capacity of non-governmental and civil society organizations on climate change M&amp;E enhanced</b>							
<b>3.4.1</b>	<b>Organize multi-stakeholder workshops to develop common understanding of the purpose of the PPCR M&amp;E system and to assess capacity needs of civil society and non-governmental organizations (Q4 2016)</b>						
3.4.1.1	Assess capacity of CSOs in designing M&E using questionnaire during PPCR M&R workshop	A7S questionnaire is prepared for the interview.				Peter, Bun Thol	PP
<b>3.4.2</b>	<b>Conduct training workshops for non-governmental and civil society organizations on M&amp;E of climate change investments</b>						
3.4.1.3	Organizing a training workshop on M&E for CSOs and CBADRR in conjunction with 3.2.2.4	The training is planned in March				DTL, Bun Thol, Peter	
<b>3.4.3</b>	<b>Closely collaborate with civil society support mechanism of TA 8179 and integrate adaptation indicators in at least 10 community-focused adaptation projects (Q2 2018)</b>						
3.4.3.1	Prepare summary sheet of adaptation indicators for 10 community-based adaptation projects to be integrated into CSO results framework	A summary report was prepared subject to consultation with Plan International and CSOs in March.				Peter, Bonheur	PP
<b>3.4.4</b>	<b>Prepare training manuals or guidelines for non-government organizations and civil society on M&amp;E of adaptation projects</b>						
3.4.4.1	Preparing training manuals based on capacity needs identified in 3.4.1	Based on a suite of results indicators, a training module is developed.				Peter, Bun Thol	The training modules will be adjusted.
<b>3.4.5</b>	<b>Develop at least 4 knowledge products (including video clips) on integrating adaptation indicators in community-based initiatives</b>						
3.4.5.1	Preparing reports and 2 video clips on integration of adaptation indicators in community-based initiatives (2 video clips developed, one on stakeholder engagement on M&E, second on M&E for community based adaptation initiatives)	KP12 "Best practices for integrating adaptation indicators in community-focused investment projects"				Peter, Bun Thol	Battambang, Kampong Cham, Prey Veng

Planned inputs by consultant are provided in table 21 below, and it may be varied based on actual days required for completion of outputs indicated in the APF work plan (July-December 2018).

**Table 21: Planned Inputs by Consultant**

<b>National Committee for Sub-National Democratic Development</b>			
No	Name of Expert	Position	Inputs, man days
1	Mr. Richard Hocking	Int. Climate Change Adaptation Specialist	16.5
2	Tue Nickelsen	Int. Climate Change Capacity Building and Knowledge Management Specialist	10.5
3	Mr. Cheab Sam An	National Climate Change Specialist for Sub-national mainstreaming	66
4	Mr. Uy Romnea	National Climate Change Capacity Building and Knowledge Management Specialist	33
<b>Ministry of Women's Affairs</b>			
5	Mr. Akhteruzzaman Sano	Gender Mainstreaming and Climate Change Specialist	17
6	Mr. Akhteruzzaman Sano	Change Capacity Building and Knowledge Management Specialist	10
7	Chap sopanha	National Gender Mainstreaming and Climate Change Specialist	66
8	Mr. Somalisophoan Reaksmeay	National Climate Change Capacity Building and Knowledge Management Specialist	33
<b>Ministry of Planning</b>			
9	Mr. Bhujang Rao Dharmaji	Int. Climate Change Monitoring and Evaluation Specialist	15
10	Mr. Peter	Int. Climate Change Capacity Building and Knowledge Management Specialist	10
11	Mr. Bonheur Neou	Climate Change Monitoring and Evaluation Specialist and Deputy Team Leader	66
12	Mr. Bun Thol	National Capacity Building and Knowledge Management	33
13	Mr. Srun Siline	National Database Manager	33